MINUTES OF THE PROCEEDINGS OF
THE CITY OF COOS BAY URBAN RENEWAL AGENCY

August 17, 2021

The minutes of the proceedings of a regular meeting of the Urban Renewal Agency of the City of Coos Bay, Coos County, Oregon, held at 8:11 pm in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Chair Stephanie Kilmer and Board Members Joe Benetti, Lucinda DiNovo, Drew Farmer, Phil Marler, Carmen Matthews, and Rob Miles. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Assistant City Manager/Finance Director Nichole Rutherford, Public Works and Community Development Director Jim Hossley, Fire Chief Mark Anderson, and Police Chief Chris Chapanar.

Public Comments

No public comments were made.

Public Comments

No public comment forms were received.

Consent Calendar

Chair Kilmer reviewed the consent calendar which consisted of:

2a: Approval of August 3, 2021 Minutes

Board Member Marler moved to approve the consent calendar as presented. Board Member Farmer seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Marler, Matthews, Miles.

Consideration of Approval of Improvement Program Grant Request for 299 Bayshore Drive

Community Development Administrator Carolyn Johnson shared that the property owner of 299 S Bayshore has submitted an Improvement Program Grant application for the installation of aluminum tube frame awnings with a black vinyl material cover. The building has frontage on Bayshore Avenue (east) and Curtis Avenue (south). The dimensions of the proposed awning on Curtis Avenue are: 28" high by 37' long and on Bayshore Avenue are: 28" high by 22.5' long. The awnings will be placed a minimum of eight feet above the existing sidewalk (Right-of-way). The applicant has asked for 50% of the project costs, as well as, waiver of the three bid requirement with only one bid received. Board Member Benetti asked who submitted the bid. There was noted concern that full building awning was not being replaced, creating an inconsistency of appears for the whole building. Additionally, there was question as to whether the current awning was going to be removed/replaced. Board consensus was to table the issue for the September 7, 2021, so that bid documents could be made available for Board review and the Design Assistance Team review comments.

Adjourn

There being no further business to come before the agency, Chair Kilmer adjourned the meeting. These minutes were approved as presented by the Urban Renewal Agency on September 7, 2021.

Stephanie J Kilmer

Stephanie Kilmer, Chair

Attest: Nichole Rutherford

Nichole Rutherford, Recorder