



CITY OF COOS BAY

TREE BOARD MEETING

September 22, 2021 - 12:00 PM

City Hall Council Chambers

Meeting Live Link/Video

1. Approval of Meeting Minutes
 - a. Approval of June 23, 2021 Meeting Minutes
2. Citizen Input / Public Comment
Public Comment Form
3. Coos Head Food CO-OP planting update
4. Coos River Highway Limbing Request
5. Board Member / Staff Closing Comments
6. Adjournment

CITY OF COOS BAY TREE BOARD

MEETING DATE	AGENDA ITEM NUMBER
September 22, 2021	1.a.

TO: Tree Board

FROM: Kelli Burnette, Contracts Administrative Specialist

THROUGH: Greg Hamblet, Operations Administrator

ISSUE: Approval of June 23, 2021 Meeting Minutes

ATTACHMENTS:

Description

June 23, 2021 Meeting Minutes

**COOS BAY
TREE BOARD MINUTES
JUNE 23, 2021**

The minutes of the proceedings of a regular meeting of the Tree Board of the City of Coos Bay, Coos County, Oregon, held at 12:00 p.m. in the Council Chambers, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present attending in person were city staff: Jim Hossley, Public Works and Community Development Director; Greg Hamblet, Operations Administrator, Jon Eck, Parks Superintendent; and Kelli Burnette; Board Members: Brian Allen, Meredith Childs, Haley Lagasse, and Rex Miller. Attending remotely was Board Member Cora Vandervelden.

Approval of the March 31, 2021 Meeting Minutes

Chair Vandervelden called for a motion to approve the Minutes.

Board Member Miller moved and Board Member Lagasse seconded the motion to approve the March 31, 2021, minutes as presented. Motion carried by unanimous vote.

Introduction of New Operations Administrator

New Operations Administrator, Greg Hamblet introduced himself to the Board.

Citizen Input/Public Comment

There was none.

Hall Street Tree Removal Update

Staff Member Hossley reported the removal of the trees has been put on hold due to citizen complaints and stated Patrick Myers inspected the trees and determined they are healthy and growing. Mr. Hossley stated the sidewalks will be replaced when the City has funds to do so.

A discussion commenced regarding the trees not being in good shape, that they are well beyond years for street trees and should be removed. It was noted that abutting property owners had been advised of the City's decision to not remove the trees at this time.

570 S. Wall Tree Removal Update

Staff Member Eck reported he has not had a chance to assess the trees and will move it up on his priority lists.

Coos Head Food Co-Op Tree Planting Update

Staff Member Eck reported the trees have not been planted because of water and natural gas lines in the proposed planting location and that there have been discussions with the applicant about using planters.

A discussion commenced regarding the desire to have trees in that location and the Board requested Staff to investigate the depth of the utility lines in hopes that trees can be planted. Staff Member Hamblet will reach out to the waterboard and gas company about the depth of their utilities.

4th Street Planting Abutting Old City Hall

Staff Member Burnette advised the Board the applicants would like to plant low laying bushes in lieu of trees and that Randy Dixon had advised the applicants that the Board would determine the bushes to be planted and get back to them.

The Board discussed the desire to plant trees as originally designed in the 4th Street Roadway Safety Improvement project currently underway. The Board expressed concern about hodge-podge planting which the City is trying to get away from and the fact that the applicant should still be able to have outdoor dining and an awning for their restaurant.

Board Member Miller moved and Board Member Lagasse moved to maintain the street tree planting on 4th Street as designed. Motion carried by unanimous vote.

Planting on Newmark Avenue

Staff Member Eck stated this issue has been before the Board before and a decision needs to be made as to the species the Board would like to see planted along the Newmark Avenue corridor where trees were removed due to the trees extending in to the utility lines.

The Board discussed different species that would be good for that location and would not grow into the utility lines. Board Member Miller proposed planting Norway Maples along the Newmark corridor.

Board Member Lagasse moved and Board Member Miller seconded the motion that the Board follow Board Member Miller's recommendation to plant Norway Maples along Newmark Avenue.

620 Commercial Avenue Tree Removal Request

Staff Member Eck reported the tree is causing damage to the sidewalk, the abutting property owners' sewer lateral, and is in the utility lines. Staff Member Eck further reported City Staff trimmed the tree last year to assist with the utility line interference.

The Board discussed removing/killing the tree to keep it from causing further damage, maintaining good rapport with the property owners and the fact that the tree will continue to cause problems underground if it is not removed.

The Board also discussed the need to provide maintenance of City trees and that they need to be evaluated before they get too big or too old.

Board Member Childs moved and Board Member Miller seconded the motion for City Staff to remove/cut the tree.

Board Member/Staff Closing Comments

Board Member Allen requested Staff provide all City Departments with a copy of the City's tree planting plan.

Board Member Childs asked if the City's GIS was going to be updated with the tree inventory he made. Staff Member Hossley stated the City's GIS Coordinator can do that if provided with the information. Staff Member Hamblet asked how the GIS information/tree inventory would be maintained. It was discussed that if the Board provided the information, the City could update it on the map.

Adjourn

There being no further business to come before the Tree Board, by consensus of the Tree Board, Chair Vandervelden adjourned the meeting at 12:47 p.m.

APPROVED BY THE TREE BOARD ON THE 22nd DAY OF SEPTEMBER 2021.

Attest:

Cora Vandervelden, Chair

Kelli Burnette, Staff

CITY OF COOS BAY TREE BOARD

Agenda Staff Report

MEETING DATE	AGENDA ITEM NUMBER
September 22, 2021	3.

TO: Tree Board

FROM: Greg Hamblet, Public Works Operations Administrator

THROUGH:

ISSUE: Coos Head Food CO-OP planting update

SUMMARY:

The Coos Head Food Co-Op received approval to plant trees. Locates were completed and the Waterboard and NWN objected to planting due to shallow utility lines. The Tree Board requested that staff determine actual utility line depth. Answer: waterline depth is 2.5-3 feet, NWN is 30-36 inches.

ACTION REQUESTED:

Please provide staff with your recommendations.

BACKGROUND:

Historically, trees planted over existing utilities have caused damage to both private and public infrastructure. Recently the Tree Board has had a tree removed adjacent to 620 Commercial Ave. due to infrastructure damage. Coos Bay Municipal Code 8.30.070 (2) states "No street trees other than those species listed herein as small trees may be planted under or within 10 lateral feet of any overhead utility wire, or over or within five lateral feet of any underground water line, sewer line, transmission line or other utility."

Staff recommends not planting trees over existing utilities. Furthermore, staff understands that there is a desire to utilize planter boxes. This could create a vision clearance issue in violation of CBMC 18.15.010 City Streets (6) (b). Depending on the manner and location of the planters staff recommends not placing planters in the vision clearance "triangle".

BUDGET IMPLICATIONS:

N/A

ATTACHMENTS:

Description

Vision Clearance Triangle

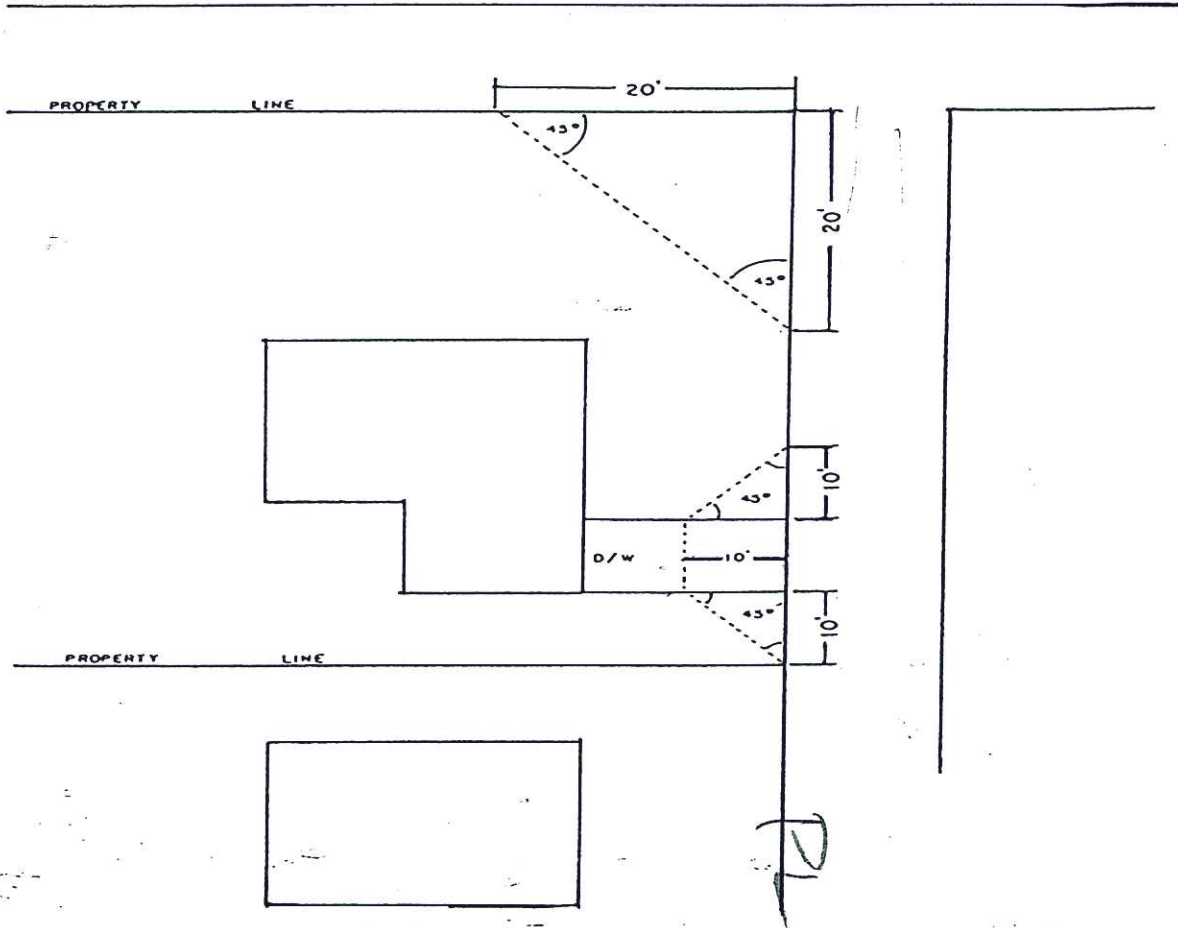
Proposed locations
Approved Tree List



The following regulations shall apply to all intersections, alleys, and private driveways within all residential and professional districts in order to provide adequate visibility for vehicular traffic:

1. There shall be no visual obstruction over thirty-six (36) inches in height within the vision clearance area (see figure 3). This requirement shall not apply if;
 - a. The property subject to the vision clearance area is three (3) or more feet above street grade, or
 - b. The fence or wall will not impair visibility due to its design or material used.
2. The vision clearance area at all intersecting and intercepting alleys, streets, or highways shall encompass all land formed by a triangle, one point being a corner of the lot at the intersection and the other points located a distance of twenty (20) feet from its corner point on the side, front or rear property lines as the case may be.
3. The vision clearance area on each side of any private driveway intersecting a street or alley shall encompass all land formed by a triangle, one point located where the side of the lot intersects the street or sidewalk, and the other two points located a distance of ten (10) feet from this point along the driveway, sidewalk, or street as the case may be.
4. If the above requirements do not provide for adequate visibility because of the unusual or irregular lots or intersections, the vision clearance area shall be determined by the Public Works Department.

FIGURE 3
VISION CLEARANCE
AREA



From: [Outreach](#)
To: [Kelli Burnette](#)
Cc: [Office](#)
Subject: Coos Head Food Co-op
Date: Monday, March 8, 2021 2:30:14 PM
Attachments: [Landscape Layout.png](#)
[OutlookEmoji-1609879096548a84164b3-4915-4ed4-9488-e1d37a0b9a9d.png](#)

Hello,

Coos Head Food Co-op is seeking a permit to plant two Oregon Crabapple trees - these trees blossom in the spring for pollinators and produce fruit in the fall for the birds. In the picture below, the black circles would be the locations for planting. We have also attached a photos of what the tree produces in the fall and in spring.



Thank you so much for your time, I cant wait to hear back from you!

Sincerely,
Jamar Ruff

Jamar Ruff
Outreach Coordinator
Coos Head Food Co-Op

353 S. 2nd Street, Coos Bay, Oregon 97420

<https://coosheadfood.coop/>

<https://www.facebook.com/coosheadfoodcoop/>



"The greatness of a community is most accurately measured by the compassionate actions of its members." –
Coretta Scott King

APPROVED TREE LIST

Street trees suited for sidewalk areas along major streets:

Hedge Maple (Queen Elizabeth)
Flowering Cherry (Sargent Cherry)
Flowering Plum (Thundercloud Plum)
Flowering Pear (Pyrus Variety)
Crabapple Cultivar (Malus Variety)
Japanese Snowbell (Styrax Japonicus)
Paperbark Maple (Acer Griseum)
Pin Oak (Quercus Palustris)

Framework Trees

Maples – Armstrong, Red Sunset
Pear (flowering) – Chanticleer
Oak – Pin Oak, Red Oak

Large scale, canopy must be trimmed to 8 feet above street. Examples are Hwy 101 N & S, Market, Commercial, Central, 4th, 2nd and D Street in Eastside. **The street should follow a theme, no hodge-podge planting. Maples are best suited for major streets. Conifers are not recommended for street trees.

Street Trees for less busy streets or residential areas:

Flowering Plum
Styrax
Stewartia
Carpinus (Hornbeam)
Norway Maple
Flowering Cherry

Usage is small scale, slower traffic and more pedestrian use. Flowering trees and trees known for their shape and fall color do not belong on busy, fast streets. Watch the road – “NO DISTRACTIONS.” Examples of these plantings would be S 5th, Date, N 8th, Curtis, Ingersoll, Elrod, Hall and Golden. **The blocks should follow a theme. Make a statement, give an area an identity.

Trees Not to be used as street trees – NO Evergreens on public streets

Populus (Cottonwood); Liriodendron (Tulip Tree); Magnolias; Alder; Birch; Cercis (Red Bud); Albizzia; Ash; Cercidiphyllum; Corylas; Ginkgo; Gleditsia(Honeylocust); Laburnum; Oxydendron; Rhus; Salix; Sorbus; Tilia; Cherry Family; Fraxinus (Ash); Hawthorn; Robinia; and Liquidambar.

CITY OF COOS BAY TREE BOARD

Agenda Staff Report

MEETING DATE	AGENDA ITEM NUMBER
September 22, 2021	4.

TO: Tree Board

FROM: Greg Hamblet, Public Works Operations Administrator

THROUGH:

ISSUE: Coos River Highway Limbing Request

SUMMARY:

Applicant Jesse Moore has submitted a Right of Way Tree Removal request. This request is "To improve view. I would like to remove limbs only up to the point of satisfactory visibility (where North Spit meets the ocean)." The application was received on July 30, 2021.

ACTION REQUESTED:

Consider request and provide staff a recommendation.

BACKGROUND:

Staff understands that the applicant only wants to remove limbs while preserving the life of the tree. Staff recommends the approval of this application. As reflected on the attached documentation, the applicant will have a professional tree service perform the work.

BUDGET IMPLICATIONS:

N/A

ATTACHMENTS:

Description

Application

Self

By 3:30

CITY OF COOS BAY
Public Works & Community Development Department
500 Central Avenue, Coos Bay, Oregon 97420
Phone 541-269-8918 Fax 541-269-8916

Date: 7-30-21

RIGHT OF WAY TREE REMOVAL REQUEST

APPLICANT/AGENT shall provide the following information: (Please Print)

1. Jesse Moore - 1663 Applewood Dr - Coos Bay, OR
Name Address
2. 541-267-7453 / cell 541-296-1997 / NA.
Telephone Email
3. Coos River HW. Opposite Sause Bros Shipyard
Location of Tree
4. Reason for Requested Removal: Improve view
I would like to remove limbs only up to the point
of satisfactory visibility (where north spit meet
the ocean

The City suggests/recommends the applicant hire a certified arborist, at applicant's expense, to evaluate the tree which is sought to be removed, and provide a copy of the arborist's report with this request.

I have consulted with Patrick Myers Tree Service - He quoted me 550⁰⁰
for the work I wanted. This is not a final quote

Staff Review/Recommendation: _____

Date Referred to Tree Board/Meeting Date: _____

Tree Board Recommendation: _____

Date Abutting Property Owner Notified: _____

Date Applicant Notified: _____

Date Tree Removed/Inspected: _____



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Date: 8/4/2021

Image Date: 3/6/2018



1 inch = 136 feet