



CITY OF COOS BAY JOINT COUNCIL/URA WORK SESSION

September 28, 2021 - 5:30 PM

Council Chambers, 500 Central Avenue, Coos Bay, Oregon

Meeting Live Link/Video

1. Flag Salute
2. Public Comment
 - a. Public Comment Form
3. Review of the City Council and URA Board Upcoming Action Items:
 - a. Review of Request for Improvement Grant Request for 225 West Lockhart
 - b. Review of Proposed Revisions to Coos Bay Municipal Code Title 17 Marijuana Regulations as Recommended by Planning Commission
 - c. Discussion Regarding Establishing Tow Company of Record
 - d. Discussion Regarding Approval to Purchase New Streetsweeper
 - e. Review of Council Committee Assignments
4. Adjourn



City of Coos Bay PUBLIC COMMENT FORM

The City of Coos Bay values our citizen's input and participation in our various councils, boards, and commissions. In an effort to encourage access to participation, we have established a process by which the public can provide written comments in advance which allows for potential timely addition to the agenda topics of interest to the public. Each council meeting provides for a public comment period, as well as when a public hearing is held. Public comment is an opportunity to share information or concern with the council. Public comment is limited to three (3) minutes, per individual.

If you wish to provide public comment at an upcoming meeting, please fill out this form and submit to publiccomment@coosbay.org. You may also mail or hand deliver your completed form to 500 Central Avenue, Coos Bay, OR 97420; fax to 541-267-5912; or leave in the drop box at the front doors at City Hall. Completed forms must be received by 1:00 pm the day of the meeting to be added to Public Comment List.

Public Comment Rules:

- Public Comment Form must be completed before speaking.
- Limited to three (3) minutes per speaker.
- Coos Bay residents and business will be given preference for addressing the council during the time allotted for public comment.
- Speakers may not convey/donate their time to another speaker.
- Council cannot engage in question/answer conversations with the speaker.
- Questions/concerns about operations should be handled by city staff during regular business hours.
- The presiding officer has responsibility of enforcement of these rules, and may alter the order of speakers for efficiency.

Name: _____

Address: _____

Phone: _____ Email: _____

I wish to speak to the City Council on the following agenda item/issue:

I have previously addressed the City Council on this issue.

In lieu of speaking, I request the City Recorder to include my written comments into the public record (comment area provided on page two).

By signing below, I acknowledge the above public comment rules. Pursuant to ORS 192.420, this document is considered a public record and disclosure may be required upon request.

SIGNATURE REQUIRED

DATE

[illegible]

**CITY OF COOS BAY
JOINT CITY COUNCIL / URA WORK SESSION**

Agenda Staff Report

MEETING DATE	AGENDA ITEM NUMBER
September 28, 2021	3.a.

TO: Mayor Benetti and City Councilors

FROM: Carolyn Johnson, Community Development Administrator

THROUGH: Jim Hossley, Public Works and Community Development Director

ISSUE: Review of Request for Improvement Grant Request for 225 West Lockhart

SUMMARY:

Pro Diesel Auto Repair, LLC, owned by Luis Ledesma and represented by Amy Graves of eXp Realty, proposes facade improvements to 225 West Lockhart on the Lockhart elevation to give the building a more modern look with the use of natural wood and black metal accents.

The project for which this grant request covers includes new windows, entry double doors, Cedar siding at the base with black metal above, custom light fixtures, and custom lettering to identify the property address.

Mr. Ledesma will fully fund the \$12,800 cost of a revision of the existing sign and has already repainted the building. Due to heavy local contractor workloads, one bid was provided in the amount of \$50,624.76 (Morrison Gederros, LLC).

Excluding the cost of signage improvements, which Mr. Ledesma will pay himself, the total project cost will be \$36,824.76. The applicant seeks a 54% match grant for eligible features of the project; or \$20,000 (50% of the project cost is \$18,412.38).

ACTION REQUESTED:

Review and provide comment.

BACKGROUND:

The Improvement Program guidelines specify a 50/50 grant (based on the lowest bid) with a maximum award of \$25,000 per fiscal year. The program regulations request three written bids be obtained for the improvement project. The applicant provided a letter (attached) noting the challenge of securing more than one bid for the project.

A 50% match pursuant to the grant guidelines would be \$18,412.38. The applicant seeks \$20,000 or 54% of the cost of the project. Funds in excess of 50% can be awarded at the

Board's discretion. The signage improvement will be fully paid by the owner and is not included in the request.

The Design Assistance Team (DAT) reviewed the project via email on August 30, 2021. All comments received were in support of the application.

BUDGET IMPLICATIONS:

Funding for the Downtown Improvement Program (#57-940-520-2415) for FY 2021/2022 for new grants is \$750,000.00. There are sufficient program funds available for the requested grant for the 225 West Lockhart improvements.

ATTACHMENT(S):

- ▣ Revised budget
- ▣ APPLICATION
- ▣ site photos and proposed improved elevation
- ▣ Letter concerning single contractor quote

Morrison Gederos LLC

Pro-Diesel - Chambers Façade 225 W Lockhart Ave, Coos Bay, OR 97420 6-28-21

New Windows, Entry Door, Refurbish and Re-letter Sign & New Overhead Door

Line Item	Notes/Questions	Subcontractor	Material Prices	OH&P	Labor	Total
Mobilize and set up				\$ -	\$ 675.00	\$ 675.50
Permit	Provided by owner			\$ -	\$ -	\$ -
Demolition & Disposal	Budget	\$ 1,200.00		\$ 180.00	\$ 2,700.00	\$ 4,082.00
Overhead Door		\$ 4,055.00		\$ 608.25	\$ -	\$ 4,663.25
Storefront entry door	Budget	\$ 2,500.00		\$ 375.00	\$ 2,700.00	\$ 5,577.00
Window Framing	Infill framing between existing openings		\$ 536.00		\$ 1,620.00	\$ 2,157.20
New windows	Milgard aluminum frame. This will be a series of smaller windows. See attached quote		\$ 5,271.66	\$ 790.75	\$ 1,755.00	\$ 7,818.71
Exterior Window Trim	Pre Primed cedar		\$ 2,500.00	\$ 375.00	\$ 3,375.00	\$ 6,252.50
Interior Trim	MDF. For new windows and door		\$ 900.00	\$ 135.00	\$ 1,350.00	\$ 2,386.00
Paint	Caulk and paint New window and door trim		\$ 444.00	\$ 66.60	\$ 1,350.00	\$ 1,861.60
Refurbish Sign	Budget, Re-Lettered Sign, fix lighting and paint	\$ 12,000.00		\$ 1,800.00	\$ -	\$ 13,800.00
De Mobilize				\$ -	\$ 1,350.00	\$ 1,351.00
				\$ -	\$ -	\$ -
Totals		\$ 19,755.00	\$ 9,651.66	\$ 4,330.60	\$ 16,875.00	\$ 50,624.76

Less \$13,800 for sign, ineligible expense

Total budget related to grant is \$
\$36,824.76



City of Coos Bay

Coos Bay Urban Renewal Improvement Program Application

Name of applicant Luis Ledesma

Name of business Pro Diesel Repair

Address of business storefront or building to be rehabilitated 225 W lockhart

Phone number 541-260-4774 E-mail address prodieselrepairllc@gmail.com

Type of business Auto repair How many years in business 10

Applicant is the ☒ Property Owner ☐ Business Owner ☐ Other _____

If not owner of property, does applicant have lease: yes ☐ no ☐

If yes, Expiration Date: _____ If no, explain: _____

Property owner or property manager's name (if different from applicant), address and phone number

PROPOSED IMPROVEMENTS

Please describe in detail the proposed improvements to the property.

**Repairs will be made to the roof and siding. Light fixtures on the exterior
will be updated and the parking area will be cleaned.**

Estimated cost of project \$20,000

Proposed start date 11/01/2021

Time line/estimated completion date for project 6 months

If this is a time critical project, please state latest date that applicant can be notified of grant funding approval_____.

Brief explanation of factors contributing to the critical timing of this project:_____

The expected processing time from submission of application to final commitment of funds is 4-6 weeks.

REQUIRED SUBMITTALS

The following items must be submitted with the completed application:

1. Provide three (3) copies of the application, any drawing(s), material/color samples and current photographs showing existing conditions of façade proposed for renovation. Documents and photos may be submitted electronically to derler@coosbay.org.
2. Three (3) detailed, itemized competitive bids from licensed contractors for the proposed work. The grant award is based on the low bid; however, an applicant may use his/her choice of contractor and pay the difference.
3. Evidence of property ownership. A copy of property tax record (available from the county assessor's webpage) may be used. For tenant business applicants, written and signed permission from the property owner is required.
4. Evidence that all city taxes, licenses and fees are current. For taxes, a copy of property tax information from the Assessor's webpage. For licenses, a photocopy of current business license may be submitted.
5. Proof in the form of documentation from the applicant's bank or lending institution demonstrating financial ability to complete the project. This document would be similar to a letter of recommendation from your banker.
6. One copy of a location map (Provided by the City staff).
7. If architectural changes are being made to the façade of a structure in a design review area:
 - a. A site plan drawn to scale indicating property lines, existing and adjacent structures and existing landscaping is required.
 - b. 10 copies of building elevation(s) drawn to scale indicating all existing as well as proposed design and structural changes and building materials and colors. The elevation drawing(s) should also include the size and location on the building of any sign modifications or awning changes.
 - c. If the project is repair/replacement of siding, repair/replacement of existing architectural features, and painting, color digital pictures shall be submitted and a site plan drawing is not required.
 - d. 10 copies of materials and color samples.

NOTE: If required information is not submitted with the application, application will be returned to Applicant for completion prior to review by the Design Review Committee.

The applicant understands that the proposed improvements must be evaluated and approved by the Coos Bay Urban Renewal Agency as well as other local agencies. Certain changes or modifications may be required by these agencies or by the Coos Bay Urban Renewal Agency prior to final approval for funding.

Improvements will be evaluated on the criteria listed in the guideline section of the Urban Renewal Improvement Program.

Grant funds are considered taxable income by the Internal Revenue Service. A W-9 form must be submitted to the City of Coos Bay if grant funds are awarded to the applicant.

The Applicant must sign a grant agreement to maintain the improvements for a minimum of five (5) years.

CERTIFICATION BY APPLICANT

The Applicant certifies that all information in this application, and all information furnished in support of this application, is given for the purpose of obtaining a grant, and is true and complete to the best of the Applicant's knowledge and belief.

If the Applicant is not the owner of the property to be rehabilitated, or if the Applicant is an organization rather than an individual, the Applicant certifies that her/she has the authority to sign and enter into an agreement to perform the rehabilitation work on the property. Evidence of this authority must be attached.

Verification of any of the information contained in this application may be obtained from any source named herein.

Luis Ledesma
Applicant Signature

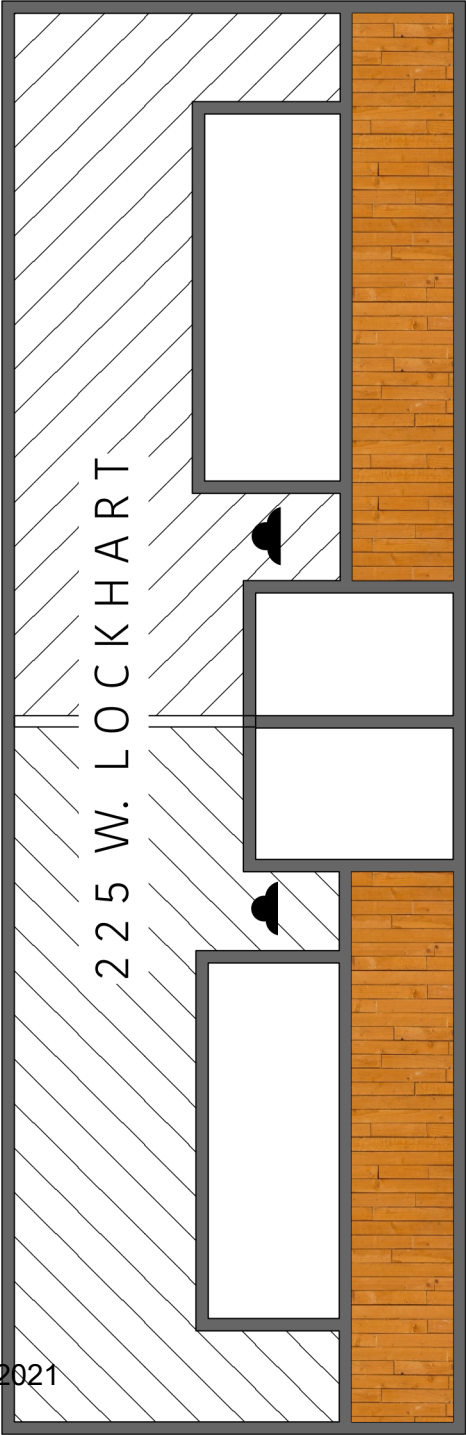
07/28/2021
Date

Applicant Signature

Date

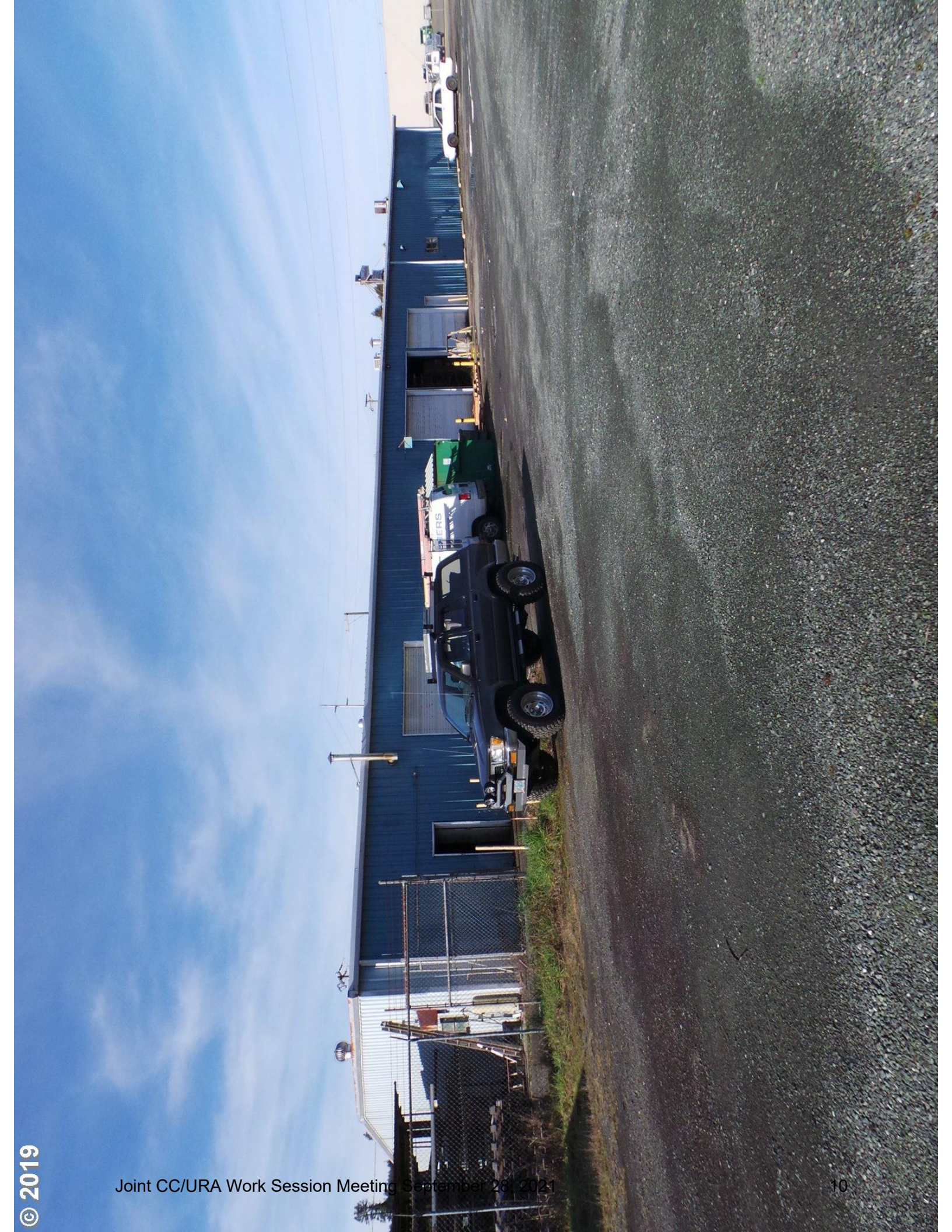
Return Application to:

**COOS BAY URBAN RENEWAL AGENCY
Department of Community Development
500 Central Avenue, Coos Bay, OR 97420**











7/9/21

We have reached out to a few other contractors for bids on this project and the ones that have returned our calls are booked out until fall or later.

Morrison and Gerderos was the only construction company that was able to get us in and returned a bid.

Pro Diesel

**CITY OF COOS BAY
JOINT CITY COUNCIL / URA WORK SESSION**

Agenda Staff Report

This item was previously discussed at on 8/17/2021

MEETING DATE	AGENDA ITEM NUMBER
September 28, 2021	3.b.

TO: Mayor Benetti and City Councilors

FROM: Carolyn Johnson, Community Development Administrator

THROUGH: Jim Hossley, Public Works and Community Development Director

ISSUE: Review of Proposed Revisions to Coos Bay Municipal Code Title 17 Marijuana Regulations as Recommended by Planning Commission

SUMMARY:

A November 2020 moratorium on new business licenses for marijuana businesses is in place. At the Council's request, the Planning Commission met in August and September 2021 to reviewed potential changes to Coos Bay Municipal Code (CBMC) 17.335.080, Indoor Marijuana-related Businesses, related to distance between marijuana retail businesses and residential uses in any zoning district as well as definitions related to marijuana uses.

ACTION REQUESTED:

Review the Planning Commission recommendation.

BACKGROUND:

The Planning Commission on August 10 and September 14 reviewed the City's marijuana regulations regarding distance between marijuana businesses and residential uses and zones, distance between marijuana businesses and marijuana related definitions.

The Planning Commission recommended on motion of Commissioner Terry and second by Commissioner Berg, with a 7 to 0 vote, the following revision to CBMC section 17.335.080 (1): Marijuana-related businesses may be operated indoors only and shall meet all of the following requirements: (1) Location. The business must be located in a permanent building in ~~the industrial-commercial zone~~ and may not be located in a trailer, cargo container, motor vehicle, recreational vehicle, manufactured home, or greenhouse. ~~or building designed and defined by the building code as a residence, nor within 1,000 feet of any residential use in any zone of the city nor within 1,000 feet of another marijuana-related business of the same type.~~

The Planning Commission also recommended, on motion of Commissioner Miller and second by Commissioner Marineau, with a 7 to 0 vote, CBMC definitions mirroring those of

state regulations: **Marijuana retail** – Sale of marijuana goods, merchandise, articles or things in small quantities directly to the consumer by a business holding a City of Coos Bay business license; **Marijuana grow** - Grow immature marijuana plants or to breed or produce marijuana seeds; and **Marijuana processing** - the processing, compounding or conversion of marijuana into cannabinoid products, cannabinoid concentrates or cannabinoid extracts. Processing does not include packaging or labeling.

The Planning Commission's August 10, 2021 supplemental report is attached with additional information.

BUDGET IMPLICATIONS:

None.

ATTACHMENT(S):

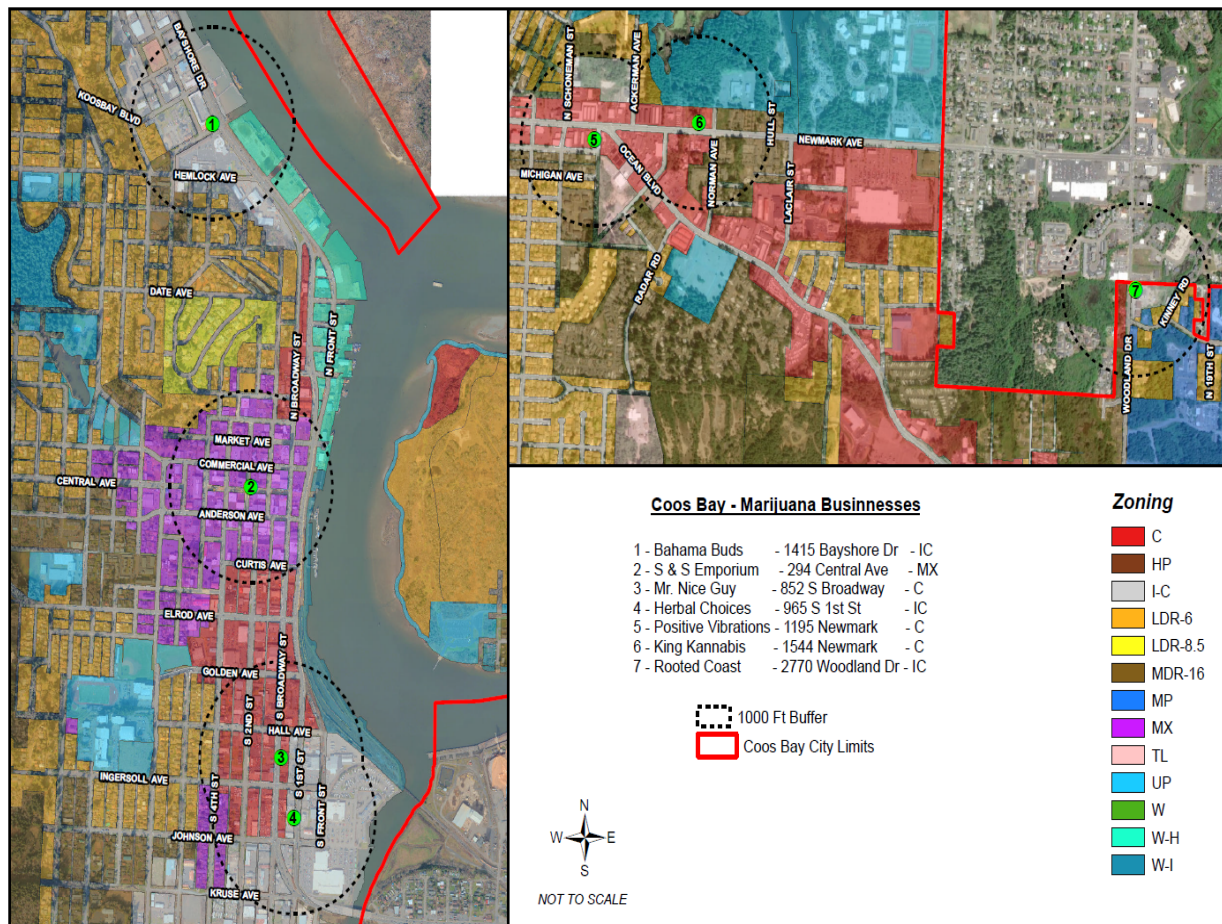
- ▣ Planning Commission 08.10 and 09.14.21 supplemental report

**Planning Commission 08.10.2017 Supplemental Report
CBMC section 17.335.080 Indoor Marijuana Related businesses**

I. Distance limitation. Distance between marijuana businesses and distance between marijuana business locations and any residential use in any zoning district. The focus of the Council's discussion, are noted below in **bold**. The entirety of 17.335.080 is found on page 4.

17.335.080 says: *Marijuana-related businesses may be operated indoors only and shall meet all of the following requirements: (1) Location. The business must be located in a permanent building in the industrial-commercial zone and may not be located in a trailer, cargo container, motor vehicle, recreational vehicle, manufactured home, greenhouse, or building designed and defined by the building code as a residence, nor within 1,000 feet of any residential use in any zone of the city nor within 1,000 feet of another marijuana-related business of the same type.* Marijuana businesses in the City at this time include retail sales facilities only in the downtown area. No manufacturing or processing facilities are located in the City.

See the following map and chart for current marijuana retail locations:



Location #4 is now closed.

Mixed use & medium density residential allowed in I-C, MX/C zones.		
Business/ Location	Zoning/Location	Adjacent zoning? Within 1,000'? / Within 500'?
1 - Bahama Buds 1415 Bayshore	I-C: North of downtown core.	Low density residential; Yes/No
2 - S&S Emporium 294 Central Ave	MU: Downtown core.	Low density residential; Yes/No
3 - Mr. Nice Guy 852 Broadway	C: South end of downtown core.	Low density residential and Urban Public; Yes/No
4 - NOT IN OPERATION	IC: Just outside downtown core.	Commercial/ Mixed Use; No/No
5 - Positive Vibrations 1195 Newmark	C: Newmark Commercial area.	Low density residential and Urban Public; Yes/No
6 - King Kannabis 1544 Newmark	C: Newmark Commercial area.	
7 - Rooted Coast 2770 Woodland	IC: Near North Bend/city boundary	Medical Park and North Bend residents Yes/No

Currently all marijuana retailers are within 1,000 feet of one another. The third column in the chart above notes current retail marijuana locations. The map on the prior page indicates the distance between these locations and residential areas is within the current 1,000' regulation. The businesses are not however within 500' of any residentially zoned areas. Changing the "within 1,000 feet" limitation to "within 500 feet" could ease the possibility of marijuana retailers somewhat, another factor comes into play regardless of the distance requirement from residential uses.

Residential uses are permitted in commercial zones as a secondary use, such as an upstairs apartment or studio and stand-alone medium density residential uses are permitted. The City allows residential uses in these areas to encourage more compact housing to accommodate an ongoing city need for housing. As currently written, the language of 17.335.080 somewhat conflicts with the City's housing efforts.

Additionally, 17.335.080(1) includes a reference to the industrial-commercial zone. Marijuana businesses are permitted in Commercial and Mixed-Use zones as well, thus the industrial-commercial zone reference must be stricken for internal consistency within CBMC Title 17.

By way of reference, state of Oregon marijuana regulations do not require a buffer between marijuana businesses and residential uses and residential areas. The current city marijuana regulations are more restrictive than State regulations.

The Planning Commission's review and recommendations are requested by the Council on if/how to revise 17.335.080(1). Four options for consideration are noted below; Commissioners may have other options to share.

A. Remove reference to residential uses in any zone, and limit to residential zones.

Marijuana-related businesses may be operated indoors only and shall meet all of the following requirements: (1) Location. The business must be located in a permanent building ~~in the industrial-commercial zone~~ and may not be located in a trailer, cargo container, motor vehicle, recreational vehicle, manufactured home, greenhouse, or building designed and defined by the building code as a residence, ~~nor within 1,000 feet of any residential use in any zone of the city nor within 1,000 feet of another marijuana-related business of the same type.~~

B. Remove the reference to residential uses in any zone and limit only to residential zones and remove distance limitations between marijuana businesses.

Marijuana-related businesses may be operated indoors only and shall meet all of the following requirements: (1) Location. The business must be located in a permanent building ~~in the industrial-commercial zone~~ and may not be located in a trailer, cargo container, motor vehicle, recreational vehicle, manufactured home, greenhouse, or building designed and defined by the building code as a residence, ~~nor within 1,000 feet of any residential use in any zone of the city. nor within 1,000 feet of another marijuana-related business of the same type.~~

C. Remove any reference to distance restrictions.

the reference to Marijuana-related businesses may be operated indoors only and shall meet all of the following requirements: (1) Location. The business must be located in a permanent building ~~in the industrial-commercial zone~~ and may not be located in a trailer, cargo container, motor vehicle, recreational vehicle, manufactured home, greenhouse, or building designed and defined by the building code as a residence. ~~nor within 1,000 feet of any residential use in any zone of the city nor within 1,000 feet of another marijuana-related business of the same type.~~

D. Retain the language as is with a correction to the industrial commercial reference.

Marijuana-related businesses may be operated indoors only and shall meet all of the following requirements: (1) Location. The business must be located in a permanent building ~~in the industrial-commercial zone~~ and may not be located in a trailer, cargo container, motor vehicle, recreational vehicle, manufactured home, greenhouse, or building designed and defined by the building code as a residence, ~~nor within 1,000 feet of any residential use in any zone of the city nor within 1,000 feet of another marijuana-related business of the same type.~~

II. Addition of definitions. Definition of various marijuana businesses are currently not included in Title 17. The following definitions are suggested for consideration.

Marijuana related businesses

Marijuana retail – Sale of marijuana goods, merchandise, articles or things in small quantities directly to the consumer by a business holding a City of Coos Bay business license.

Marijuana growing and processing – Growing and processing of marijuana indoors.

17.335.080. Marijuana-related businesses may be operated indoors only and shall meet all of the following requirements:

(1) *Location.* The business must be located in a permanent building in the industrial-commercial zone and may not be located in a trailer, cargo container, motor vehicle, recreational vehicle, manufactured home, greenhouse, or building designed and defined by the building code as a residence, nor within 1,000 feet of any residential use in any zone of the city nor within 1,000 feet of another marijuana-related business of the same type.

(2) *Outdoor Storage.* Outdoor storage for merchandise or any material associated with a marijuana business is prohibited.

(3) *Site Plan Review Consistency.* Modifications to the subject site or exterior of a building housing the business must be consistent with Chapter 17.130 CBDC, Procedures.

(4) *Design criteria for processing and production facilities* are subject to the following site and building design criteria:

(a) Security bars or grates on windows and doors are prohibited.

(b) Building frontage on Highway 101/Bayshore Drive shall include exemplary design and is subject to review by the design assistance team.

(5) *Disposal.* The business must provide for secure disposal of marijuana remnants or by-products; such remnants or by-products shall not be placed within the business's exterior refuse containers.

(6) *Light and Glare.* For production of marijuana, shield lighting systems and window coverings are required to confine light and glare from the interior of the structure.

(7) *Building Code.* Any structure, accessory structure, electrical service, plumbing, or mechanical equipment (e.g., lighting, fans, heating and cooling systems) associated with a business shall satisfy the building code requirements and obtain all required building permits prior to installation.

(8) *Property Owner Claim Waiver Requirement.* The property owner of a structure in which an indoor marijuana business is to be located shall record a declaration which waives any claim or right to hold the city liable for damages they or a tenant may suffer from state or federal enforcement actions for activities the city permits as a result of its approval of the proposed use or development once such approval is granted. Furthermore, the owner and tenant agree not to unreasonably disobey the city's order to halt or suspend business if state or federal authorities order or otherwise subject the city to enforcement to comply with laws in contradiction to the continued operations of the business as permitted in Table 17.235.020 – I-C Uses.

(9) A marijuana-related business must obtain an approved license or registration from the state of Oregon and meet all applicable Oregon Revised Statutes and Oregon Administrative Rules.

(10) *Marijuana Production.* Marijuana production shall be limited to 5,000 square feet of gross leasable floor area per lot.

(11) *Drive-Up Use.* A marijuana retail sales outlet shall not include a drive-up facility or use.

**CITY OF COOS BAY
JOINT CITY COUNCIL / URA WORK SESSION**

Agenda Staff Report

MEETING DATE	AGENDA ITEM NUMBER
September 28, 2021	3.c.

TO: Mayor Benetti and City Councilors

FROM: Chris Chapanar, Police Chief

THROUGH: Rodger Craddock, City Manager

ISSUE: Discussion Regarding Establishing Tow Company of Record

SUMMARY:

The Coos Bay Police Department would like to engage in a discussion with the Mayor and Council Members regarding the proposed idea of moving our current procedures involving the towing of vehicles through a rotating list to a single tow company. This model is currently used by many other municipalities and counties across the State of Oregon, including Coos County. A tow company of record would be secured through a competitive bid process, Request for Quotes (RFQ). The company able to provide the services listed in the RFQ process would be named the City of Coos Bay's Tow Company of Record and would be responsible for all of the city's tow needs.

ACTION REQUESTED:

If it pleases Council, approval of the development and issuance of a Request for Quotes for Tow Company of Record.

BACKGROUND:

For many years the Police Department has used a rotating list of local towing companies for what it categorized as "non-preference" tows. It is not uncommon when a vehicle needs to be towed from an accident scene that the driver doesn't express a specific tow company. When this happens, dispatch calls the company at the top of the rotating non-preference tow list.

In order for a company to be on the non-preference tow list they have to be in compliance with Coos Bay Police Department policy 510.3 and they have to agree to be on the abandoned vehicle tow list, which requires them to pick up and dispose of vehicles which are considered to be abandoned based on Coos Bay Municipal Code.

Every year police department staff deals with several hundred abandoned vehicles in the city. For example, between September 2020 – September 2021 there were 462 abandoned vehicle calls. It wouldn't take long for the streets to be littered with abandoned vehicles if this wasn't a continual issue addressed by the police department.

As part of being on the "non-preference" tow list, a tow company has to agree to tow these abandon vehicles after the vehicle has worked its way through the abandon vehicle process outlined in our Towing of Vehicles City Ordinance. Traditionally, the City of Coos Bay doesn't reimburse the tow company for towing and disposal of abandoned vehicles, but the company is able to recoup those costs through the salvaging of the abandon vehicle or by other means. However, with the uptick in abandoned recreational vehicles (trailers, motorhomes, RV's, etc.) the City of Coos Bay has begun providing some compensation for the towing and disposal of these types of vehicles. This is due to the cost associated to the dismantling and disposal of vehicles.

Over the course of a one-year period, the Coos Bay Police Department estimated nearly 750 calls involving the towing of vehicles. What has traditionally done in the past, utilizing a rotating list of local towing companies, is no longer working. Each time a dispatcher has to call for a tow company that dispatcher is tied up anywhere from 5-7 minutes on the phone providing specific details to the tow company. Many times, that time is wasted as the tow company declines the abandoned vehicle tow for a variety of reasons to include:

- No available drivers
- No available trucks
- No room for storage
- Not capable of towing that type of vehicle/RV/Truck
- Not able to dispose of the vehicle
- Etc

Each time the tow is denied, the dispatcher has to start the process all over again with another tow company. In the recent past, this process was repeated 4 times before a willing company agreed to tow the vehicle. In this particular instance, the vehicle needing to be towed was blocking an entire lane on a roadway and still 3 companies refused the tow. The Coos Bay Police Department Dispatch center was extremely busy at the time with only two dispatchers working and both were handling other calls and had two more callers on hold.

Over the last year, the Coos Bay Police Department Dispatch center received 72,798 calls into the center (13,564 calls were 911 calls and 59,234 calls were on our business lines). Given the volume of calls for service and the limited amount of personnel, it becomes a major burden on the center when taxed with trying to find a willing company to tow a vehicle. This same problem exists for the police officer, who often times are required to remain on scene until the tow truck arrives and removes the vehicle. Generally, this only occurs when the vehicle is abandoned. The Coos Bay Police Department policy allows for a penalty to be imposed on the tow company refusing the tow; however, even this has proven to be ineffective as an incentive to comply.

The Coos Bay Police Department is proposing to move to a model used by other municipalities and counties across the State of Oregon and is even used by Coos County. Instead of using a tow rotation, the City of Coos Bay would secure a tow company of record through a competitive bid process, Request for Quotes (RFQ.) As a result of the RFQ, one company would be named as the City of Coos Bay's Tow Company of Record and a multi-year contract would be signed.

This model would also provide a benefit to the entire City of Coos Bay in the event any city

owned vehicle needs to be towed, as there will be a fixed set of fees including all city vehicles in the RFQ.

Staff believes such a model would prove to be a more efficient use of staff time and resources, as well as, provide the City of Coos Bay with additional tow benefits which we currently do not have. In addition, this model would also help ensure the requirements established under HB 3124 are being followed.

BUDGET IMPLICATIONS:

Budget implication will be better determined after quotes are collected through the competitive bidding process.

**CITY OF COOS BAY
JOINT CITY COUNCIL / URA WORK SESSION**

Agenda Staff Report

MEETING DATE	AGENDA ITEM NUMBER
September 28, 2021	3.d.

TO: Mayor Benetti and City Councilors

FROM: Jennifer Wirsing, City Engineer/Deputy Director

THROUGH: Jim Hossley, Public Works and Community Development Director

ISSUE: Discussion Regarding Approval to Purchase New Streetsweeper

SUMMARY:

The city's current sweeper is past its useful life and staff is recommending to purchase a new one. In order to purchase this vehicle, the city must enter into a Interlocal Contract for Cooperative Purchasing.

ACTION REQUESTED:

Review and discuss with staff the request to purchase a new streetsweeper.

If consensus of Council is to move forward with the purchase, staff will bring present recommended actions at the upcoming October 5, 2021 Council meeting: 1) Authorize the City Manger to enter into a Interlocal Contract for Cooperative Purchasing with HGAC and 2) and approve the purchase of a streetsweeper for an amount not to exceed \$307,033.

BACKGROUND:

A typical life of a streetsweeper is 7-8 years. The city's streetsweeper is a 2011 model and over the last couple of years has experienced significant and numerous repairs that have caused staff to recommended replacement. Staff researched several different types of streetsweepers and has recommended the Global R4 Regenerative Air Sweeper (see attached brochure). There are many differences between this street sweeper model and the city's current one. The Global model has a single engine as opposed to the current one which has a dual engine. The single engine will result in reduced maintenance costs, burn less fuel, and release less emissions (Tier IV Engine). The Global is also a "purpose built truck". The current sweeper has a Maxx Force DT chassis with streetsweeper components retrofitted onto the chassis. The Global is one unit, not a retrofit and as such is anticipated to have increased performance with respect to street sweeping and safety. Examples of this would be the Global has a shorter wheel base to increase sweeping performance around curves and the front of the cab is much shorter to increase visibility. One last difference is the hopper. The old

sweeper has a metal hopper where the Global sweeper has a stainless steel hopper. Because of these reasons it is anticipated that the life of the new vehicle will be greater than the city's current model.

Often times, the city purchases vehicles through a Cooperative Purchasing Agreement that is allowed per Resolution 17-14. The vendor works with several companies who offer Cooperative Purchasing. The best price the vendor could find was through a company we currently do not have an agreement with called Houston-Galveston Area Council or HGAC. There are no costs or obligations to enter into the contract and we can use this company, should they have the best price, for future purchases. It is recommended that the City enter into a Interlocal Contract for Cooperative Purchasing with HGAC. Attached is the agreement that can be signed by the City Manager, should Council approve.

The quote (attached) for the Global sweeper is \$297,033 which includes delivery. In addition, the vehicle will need added safety equipment, decals, and registration. This is anticipated to cost an additional \$10,000. Staff is also working with the vendor as there may be an opportunity to receive a trade in credit for the old sweeper.

BUDGET IMPLICATIONS:

Water Quality Fund 3, Stormwater Collections Division, Capital Outlay

ATTACHMENT(S):

- ▣ HGAC Contract
- ▣ Brochure
- ▣ Quote

THIS INTERLOCAL CONTRACT ("Contract"), made and entered into pursuant to the Texas Interlocal Cooperation Act, Chapter 791, Texas Government Code (the "Act"), by and between the Houston-Galveston Area Council, hereinafter referred to as "H-GAC," having its principal place of business at 3555 Timmons Lane, Suite 120, Houston, Texas 77027, and **State Agency**, a local government, a state agency, or a non-profit corporation created and operated to provide one or more governmental functions and services, hereinafter referred to as "End User," having its principal place of business at **500 Central Avenue Coos Bay, OR 97420**.

WITNESSETH

WHEREAS, H-GAC is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and

WHEREAS, pursuant to the Act, H-GAC is authorized to contract with eligible entities to perform governmental functions and services, including the purchase of goods and services; and

WHEREAS, in reliance on such authority, H-GAC has instituted a cooperative purchasing program under which it contracts with eligible entities under the Act; and

WHEREAS, End User has represented that it is an eligible entity under the Act, that its governing body has authorized this Contract on **09/21/2021** (Date), and that it desires to contract with H-GAC on the terms set forth below;

NOW, THEREFORE, H-GAC and the End User do hereby agree as follows:

ARTICLE 1: LEGAL AUTHORITY

The End User represents and warrants to H-GAC that (1) it is eligible to contract with H-GAC under the Act because it is one of the following: a local government, as defined in the Act (a county, a municipality, a special district, or other political subdivision of the State of Texas or any other state), or a combination of two or more of those entities, a state agency (an agency of the State of Texas as defined in Section 771.002 of the Texas Government Code, or a similar agency of another state), or a non-profit corporation created and operated to provide one or more governmental functions and services, and (2) it possesses adequate legal authority to enter into this Contract.

ARTICLE 2: APPLICABLE LAWS

H-GAC and the End User agree to conduct all activities under this Contract in accordance with all applicable rules, regulations, and ordinances and laws in effect or promulgated during the term of this Contract.

ARTICLE 3: WHOLE AGREEMENT

This Contract and any attachments, as provided herein, constitute the complete contract between the parties hereto, and supersede any and all oral and written agreements between the parties relating to matters herein.

ARTICLE 4: PERFORMANCE PERIOD

The period of this Contract shall be for the balance of the fiscal year of the End User, which began **07/01/2021** and ends **06/30/2022**. This Contract shall thereafter automatically be renewed annually for each succeeding fiscal year, provided that such renewal shall not have the effect of extending the period in which the End User may make any payment due an H-GAC contractor beyond the fiscal year in which such obligation was incurred under this Contract.

ARTICLE 5: SCOPE OF SERVICES

The End User appoints H-GAC its true and lawful purchasing agent for the purchase of certain products and services through the H-GAC Cooperative Purchasing Program. End User will access the Program through HGACBuy.com and by submission of any duly executed purchase order, in the form prescribed by H-GAC to a contractor having a valid contract with H-GAC. All purchases hereunder shall be in accordance with specifications and contract terms and pricing established by H-GAC. Ownership (title) to products purchased through H-GAC shall transfer directly from the contractor to the End User.

ARTICLE 6: PAYMENTS

H-GAC will confirm each order and issue notice to contractor to proceed. Upon delivery of goods or services purchased, and presentation of a properly documented invoice, the End User shall promptly, and in any case within thirty (30) days, pay H-GAC's contractor the full amount of the invoice. All payments for goods or services will be made from current revenues available to the paying party. In no event shall H-GAC have any financial liability to the End User for any goods or services End User procures from an H- GAC contractor.

ARTICLE 7: CHANGES AND AMENDMENTS

This Contract may be amended only by a written amendment executed by both parties, except that any alterations, additions, or deletions to the terms of this Contract which are required by changes in Federal and State law or regulations are automatically incorporated into this Contract without written amendment hereto and shall become effective on the date designated by such law or regulation.

H-GAC reserves the right to make changes in the scope of products and services offered through the H-GAC Cooperative Purchasing Program to be performed hereunder.

ARTICLE 8: TERMINATION PROCEDURES

H-GAC or the End User may cancel this Contract at any time upon thirty (30) days written notice by certified mail to the other party to this Contract. The obligations of the End User, including its obligation to pay H-GAC's contractor for all costs incurred under this Contract prior to such notice shall survive such cancellation, as well as any other obligation incurred under this Contract, until performed or discharged by the End User.

ARTICLE 9: SEVERABILITY

All parties agree that should any provision of this Contract be determined to be invalid or unenforceable, such determination shall not affect any other term of this Contract, which shall continue in full force and effect.

ARTICLE 10: FORCE MAJEURE

To the extent that either party to this Contract shall be wholly or partially prevented from the performance within the term specified of any obligation or duty placed on such party by reason of or through strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, accident, order of any court, act of God, or specific cause reasonably beyond the party's control and not attributable to its neglect or nonfeasance, in such event, the time for the performance of such obligation or duty shall be suspended until such disability to perform is removed; provided, however, force majeure shall not excuse an obligation solely to pay funds. Determination of force majeure shall rest solely with H-GAC.

ARTICLE 11: VENUE

Disputes between procuring party and Vendor are to be resolved in accord with the law and venue rules of the State of purchase.

THIS INSTRUMENT HAS BEEN EXECUTED BY THE PARTIES HERETO AS FOLLOWS:

State Agency

Name of End User (local government, agency, or non-profit corporation)

Houston-Galveston Area Council

3555 Timmons Lane, Suite 120, Houston, TX
77027

500 Central Avenue

Mailing Address

By:

Executive Director

Coos Bay, OR 97420

City, State ZIP Code

Date:

Signature of chief elected or appointed official | Date

Roger Craddock, City Manager

Typed Name & Title of Signatory



END USER DATA

Please sign and return the Interlocal Contract, along with this completed form, to H-GAC by emailing it to cpcontractfax@h-gac.com or by faxing it to 713-993-2424. The contract may also be mailed to:

H-GAC Cooperative Purchasing Program
P.O. Box 22777, Houston, TX 77227-2777

Name of End User Agency: **State Agency County Name: Coos**

Mailing Address: **500 Central Avenue Coos Bay, OR 97420**

Main Telephone Number: **541-269-8918** FAX Number: **541-269-8916**

Physical Address: **500 Central Avenue Coos Bay, OR >97420**

Web Site Address:

Official Contact: **Greg Hamblet**

Mailing Address: **500 Central Avenue
Coos Bay, OR 97420**

Title: **Operations Administrator**

Ph No.: **541-269-8918**

FX No.:

E-Mail Address: **ghamblet@coosbay.org**

Authorized Official: **Roger Craddock**

Mailing Address: **500 Central Avenue
Coos Bay, OR 97420**

Title: **City Manager**

Ph No.: **541-269-8918**

FX No.:

E-Mail Address: **rcraddock@coosbay.org**

Authorized Official: **Melissa Olson**

Mailing Address: **500 Central Avenue
Coos Bay, OR 97420**

Title: **Deputy Finance Director**

Ph No.: **541-269-8918**

FX No.:

E-Mail Address: **molson@coosbay.org**

Authorized Official: **Jim Hossley**

Mailing Address: **500 Central Avenue
Coos Bay, OR 97420**

Title: **Director**

Ph No.: **541-269-8918**

FX No.:

E-Mail Address: **JHossley@coosbay.org**

Authorized Official: **Jennifer Wirsing**

Mailing Address: **500 Central Avenue
Coos Bay, OR 97420**

Title: **City Engineer & Deputy Public Works
Director**

Ph No.: **541-269-8918**

FX No.:

E-Mail Address: **jwirsing@coosbay.org**

COMPLETING AND EXECUTING THE ILC PROCESS

Step 1 (complete)

Thank you for completing this step. A PDF copy of the ILC document will be delivered to the email address entered.

Step 2

Secure a signature by the individual identified as the Authorized Official to contractually bind your entity.

Step 3

Scan and email a copy of the contract to H-GAC at cpcontractfax@h-gac.com, or fax it to 713-993-2424.

The contract may also be mailed to:

H-GAC Cooperative Purchasing Program

PO Box 22777

Houston, TX 77227-2777

If you require an original signed contract, please print, sign, and mail two (2) sets of the ILC documents.

Step 4

H-GAC will execute the contract and return a copy to you electronically.



GLOBAL R4AIR
Regenerative Air Sweeper

Purpose-Built • Powerful • Maneuverable • HIGH-DUMP

- ▶ 18.5' Turning Radius
- ▶ Cab-Over Design with Unmatched Visibility
- ▶ Large 47" Gutterbrooms Designed to Clean the Curb
- ▶ Large 32" Diameter Impeller
- ▶ Unmatched Access to Engine and Sweeping Components
- ▶ Large 5.8 Cubic Yard Hopper with Access Door
- ▶ 100% Stainless Steel Hopper Construction
- ▶ Joint CCURA with Excellent Fuel Efficiency

THE ULTIMATE PERFORMANCE AND AGILITY

From the modern, comfortable and well appointed operator's cab, to the toughest and most rugged Regenerative-Air Type sweeping system ever built, the **Global R4AIR** is designed to take on the worst of the worst sweeping conditions.

The performance matched 32" Suction Fan and 72" Wide Pick-Up Head provide superior sweeping of all heavy debris quickly and efficiently. The purpose-built chassis is based on four decades of experience designing the most effective, and safe, street sweepers in the industry

The 130-inch wheelbase allows for the sweeper to reach a **turning radius of 18 1/2', wall-to-wall**. With the pickup Head in the center you don't have to worry about what is happening behind you. **Global R4AIR is the only 4-Wheel Air Type Street Sweeper in the market that can be utilized virtually anywhere with the ability to HIGH-DUMP into a dump truck.**

Global R4AIR Standard Equipment

- Air Conditioned and Pressurized Cab
- In-Cab Gutterbroom Pressure Adjustment
- Front and Rear Chalmers Suspension
- Rear View Camera and LCD Monitor
- 72" Wide Pick-Up Hood, 32" Impeller
- 280 HP 6.7 Liter ISB Cummins Engine Tier 4 Final
- Hopper Access Door
- 100% Stainless Steel Hopper Construction

Global R4AIR Options

- In-Cab Gutterbroom Tilt
- In Cab Gutterbroom Speed Control
- AM/FM/CD Stereo with AUX/USB Port and BlueTooth
- Air-Ride Seat
- Hopper Wash Out System
- Suction Hood Wash Out System
- Curtain Lift Arm Leaf
- Automatic Greasing System



Joint CC/URA Work Session Meeting September 28, 2021

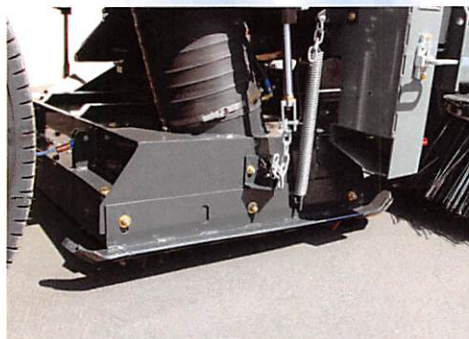
PURPOSE-BUILT • POWERFUL



THE BEST TURNING RADIUS & EXCEPTIONAL VISIBILITY With the center mounted cab/forward layout the operator has unsurpassed visibility of the road surface as well as pedestrians and surrounding traffic. The 130-inch wheelbase allows for the sweeper to reach a **turning radius of 18 1/2', wall-to-wall**. With the pickup Head in the center you don't have to worry about what is happening behind you. The **Global R4AIR's** exceptional visibility increases operator and pedestrian safety.

THE ULTIMATE SWEEPING SYSTEM

The Sweeping system consists of **72" Wide Pick-Up Hood with Carbide Dirt Shoes**, combining both with a **Large 32" Suction fan** equals to one of the most powerful AIR Street Sweepers available today.



POWERFUL GUTTERBROOMS

Large 47" Digger-Type Gutterbrooms allow for superb cleaning of curbs and help guide the debris to the 72" wide Pick Up Hood. Combined with a **Large 32" Suction fan** equals one of the most powerful AIR Street Sweepers available today.

DUST SUPPRESSION SYSTEM

Global R4AIR includes 250-Gallon Water Tank Capacity combined with **Two(2) Diaphragm Water pumps** and **Two(2) Modes (LOW/HIGH)** provide versatility and superb dust control.



LARGEST HOPPER IN IT'S CLASS

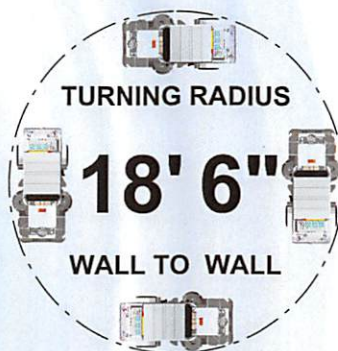
Global R4AIR includes a 5.8 cu/yd 100% Stainless Steel hopper construction, Cyclone Type Dust Separators and **Swing-Down Hopper Screens** are easy to clean.

MANEUVERABLE • HIGH-DUMP

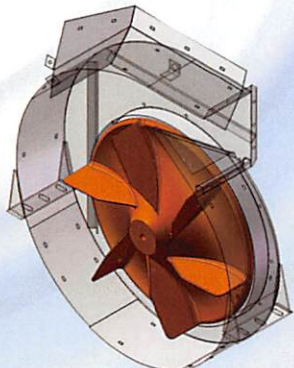


The **Global R4AIR** is designed to make routine maintenance easy, so your sweeper spends more time on the street and less time in the garage. Two swing-out center body panels provide unrestricted access to Fan Housing, maintenance and daily cleaning. A centralized, weather-proof systems locker fully protects electrical components from the elements while fender located Hydraulic system allows for easy maintenance, accessibility and inspection. Troubleshooting is now a breeze.

The **Global R4AIR** offers the best maneuverability in its class with its tight turning radius that allows the operator to maneuver easily in cul-de-sacs and close quarters.

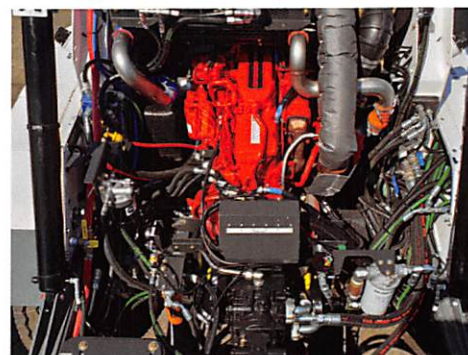


**Designed to Prevent Sand-Blasting
Designed for Durability, Easy Access,
and Long Service Life.**



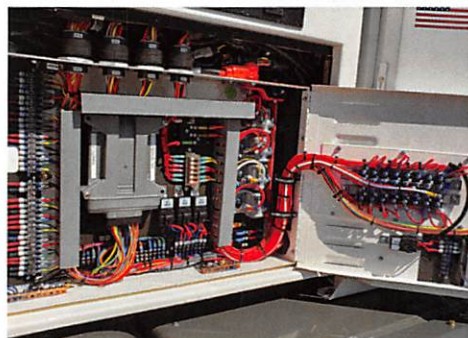
THE ULTIMATE AIR SWEEPING SYSTEM
Large 32" Diameter steel Impeller includes wear-resistant coating. The Internal Impeller Housing components include Rubber Lining. Driven Hydraulically, Impeller will reach speed of 3,000 RPM independent of Engine RPM or Sweeping Speed.

Hydraulically-Driven Fan sealed loop Air is blasted down a 12" vertical tube (Pressure Side) on the left side of the Pick-Up Hood. Debris and Air then travels to the right and Up 12" Hose (vacuum side), Enter Dust Separator, which filters fine particles from Air Stream before it reaches the blower again. Water system keeps the debris from returning to the impeller.



The **Global R4AIR** comes standard with a fuel-efficient Tier 4 Final, 6-cylinder, turbocharged 280-horsepower 6.7-liter Cummins ISB diesel engine, largest in its class, delivering outstanding performance and reliability.

IT'S ALL IN THE OPEN Hydraulic Hoses are NOT hidden in the frame of the sweeper, while all Manifolds and Filters are located in a central location.

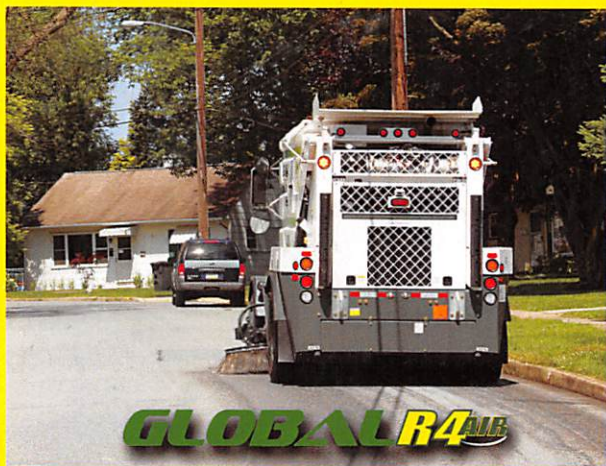


EASY TROUBLESHOOTING

A centralized, weatherproof systems locker fully protects electrical components from the elements while it allows maintenance staff easy accessibility for inspection and troubleshooting.

The **Global R4AIR** features many maintenance-friendly attributes, such as a rear swing-out radiator, easy access front mounted AC condenser, brake and windshield washer fluid reservoirs, and cab fresh air filter.





Global Environmental Products Inc. offers equipment with uncompromising performance, consistent quality, durability and reliability. Our comprehensive range of machines provide the right cleaning equipment for your application. Please contact us for a demonstration at (909) 713-1600.

- ▶ Reliable / Durable Equipment
- ▶ Innovative Engineering / Design
- ▶ Industry Leading Reputation
- ▶ Dedicated Customer Service
- ▶ Outstanding Sales Professionals
- ▶ Fast Parts and Service
- ▶ National Dealer Network

www.GlobalSweeper.com

MADE IN THE USA 

Sold and Serviced by:

ISO
9001:2015
CERTIFIED

Global Environmental Products

5405 Industrial Parkway
San Bernardino, CA 92407 USA
909-713-1600
info@globalsweeper.com

Please contact us about Additional Options
Front Articulating Broom:



Our 47-Inch Front Articulating Broom is hydraulically controlled, retracts/extends, lowers/raises with additional four-way Gutterbroom tilt. All broom functions are controlled via Joystick located in the cab. The sweeping Path is extended to 139 Inches. Great for digging out curbs during heavy sweeping, and for tight cul-de-sacs and hard to reach areas.



911 N. Thierman Rd.

Estimate

Date	Estimate #
8/25/2021	8105

Name / Address
Coos Bay, City of 500 Central Ave Coos Bay OR 97420

				Rep
				GCY
Item	Description	Qty	Rate	Total
Street Equipment	Global R4 Regenerative Air Rear High Dump Street Sweeper		0.00	0.00T
Street Equipment	* High Visibility Cab (Glass Entry Door Included) * In cab air conditioning * Hydrostatic Drive * 5.8 cu yd (4.3 cu meter) Hopper (Volumetric) * 78 dBA In-Cab Noise Level * 100% STAINLESS STEEL HOPPER CONSTRUCTION * Dust & Weather Sealed Cab * Auto Safety Hopper Props Hopper * Hopper Dump Alarm * Multi-Adjustable Suspension Seat * Buddy Seat * Tilt & Telescoping Steering Wheel * 47" (1194 mm) dia. Gutter Brooms * Tinted Safety Windows & Windshield * In-Cab Gutter Broom Pressure Adjustment * Windshield Wiper/Washer * Tuf-Grip Disposable Gutter Broom Segments 12 QD segments * Ergonomic Go Pedal * 72" Wide Pick-Up Hood with Carbide Dirt Shoes with In-Cab Leaf Gate * Coolant Temp, Oil Pressure & Voltmeter Gauges * 32" Diameter Impeller Includes wear-resistant coating Internal Impeller * Internal impeller housing components inc. Rubber Lining	1	262,480.00	262,480.00T
			Subtotal	
			Sales Tax (0.0%)	
			Total	

Phone #
509-922-1300



Estimate

911 N. Thierman Rd.

Date	Estimate #
8/25/2021	8105

Name / Address
Coos Bay, City of 500 Central Ave Coos Bay OR 97420

				Rep
				GCY
Item	Description	Qty	Rate	Total
	* Coolant, Eng Oil Pressure & Low Hyd Oil Warning Lts * * Speedometer, Tachometer & Hourmeter * Two 18 gal (68 L) Hydraulic Oil Tanks * Fuel Level Gauge * Hydraulic Manifolds in LH Fender * 130 amp Heavy-Duty Alternator * 18.5' Turning Radius with Front Suspension * 250 gal (945 L) Polyethylene & SS Water Tank * All Sheet Metal Surfaces Primer Powder Coated * Sheet Metal Surfaces Powder Coated * Standard Frame Paint Color Gray * Standard Hopper/Cab/Fenders Paint Color White * Gutter Broom Water Spray Jets * Pick Up Hood and Hopper Water Spray Jets * Front Spray Bar * Low Water Level Light in Cab * 15' (4.6 m) Hydrant Hose with Coupling & Wrench * Fender Mounted Tool Box * Front & Rear Tie Downs with Tow Hooks * Engine Block Heater Buddy Seat * Centauri Precleaner * ERGO SWITCH STANDARD * Electrical Systems Locker * REAR VIEW CAMERA STANDARD			
		Subtotal		
		Sales Tax (0.0%)		
		Total		

Phone #
509-922-1300

Estimate

911 N. Thierman Rd.

Date	Estimate #
8/25/2021	8105

Name / Address
Coos Bay, City of 500 Central Ave Coos Bay OR 97420

				Rep
				GCY
Item	Description	Qty	Rate	Total
	* Four Wheel Disk Brakes			
	* Right Side Hopper Access Door			
	* ABS Brake System			
	* 1 Sweeper Service Manuals in English			
	* LED Stop/Tail Lights, Clearance Lights			
	* 1 Sweeper Parts Manuals in English			
	* LED Gutter Broom Spotlights,			
	* 1 Sweeper Operator Manual in English			
	* Sealed Beam Headlights			
	* Cummins ISB6.7-280 HP Engine with 5 gal. DEF			
Street Equipment	GB Speed Control	1	1,185.00	1,185.00T
Street Equipment	Dual GB Tilt	1	4,550.00	4,550.00T
Street Equipment	Air Restriction Ind-In Cab	1	272.00	272.00T
Street Equipment	AM/FM Radio w/ CD	1	490.00	490.00T
Street Equipment	Aux Power Source	1	225.00	225.00T
Street Equipment	Seat, High Back, Air, Gray (ILOS 317052)	1	1,008.00	1,008.00T
Street Equipment	Heated & Remote Controlled Mirrors with Heavy Duty Brackets	1	1,635.00	1,635.00T
Street Equipment	Arrowstick (LED)	1	1,635.00	1,635.00T
Street Equipment	Limb Guard (Cab Beacon/Strobe)	1	259.00	259.00T
Street Equipment	Sweeping Hood Wash Out System	1	528.00	528.00T
Street Equipment	Lift Curtain- Leaf Gate System	1	1,728.00	1,728.00T
Street Equipment	Extended Dock Bumpers	1	696.00	696.00T
Street Equipment	LED Headlights Upgrade	1	1,020.00	1,020.00T
Street Equipment	Rear Flood Lights Dual (LED)	1	432.00	432.00T
			Subtotal	
			Sales Tax (0.0%)	
			Total	

Phone #
509-922-1300



911 N. Thierman Rd.

Estimate

Date	Estimate #
8/25/2021	8105

Name / Address
Coos Bay, City of 500 Central Ave Coos Bay OR 97420

				Rep
				GCY
Item	Description	Qty	Rate	Total
Street Equipment	Slow Moving Vehicle Sign	1	180.00	180.00T
Street Equipment	In-Cab Water Tank Gauge	1	420.00	420.00T
Street Equipment	Battery Master Shutoff	1	252.00	252.00T
Street Equipment	Remote Grease Block - 8 positions	1	1,440.00	1,440.00T
Street Equipment	Microtrap (PM-10 Option) (ILOS 322444, 319740, 324907)	1	1,440.00	1,440.00T
Street Equipment	4" Air Gap	1	552.00	552.00T
Street Equipment	Cab Limb Guard per Drawings provided by Walter (2 "Tubing)	1	1,440.00	1,440.00T
Street Equipment	Tool Box Mounted Front/Center Between Bumper and Cowling	1	552.00	552.00T
Street Equipment	Tool Box Mounted Left Side Front Bumper for storing absorbent INCLUDED	1		0.00T
Street Equipment	Additional Gutter Broom Work Lights	1	480.00	480.00T
Street Equipment	6" Wide Step ILO of 4"	1	240.00	240.00T
Street Equipment	Handle by Hopper Access Door	1	240.00	240.00T
Street Equipment	Spare sweeper service and parts Manuals	1	240.00	240.00T
Street Equipment	Spare Keys	4	60.00	240.00T
Street Equipment	Rear End Gear Ratio Modification	1	4,320.00	4,320.00T
Street Equipment	Behind Cab and Fan Insulation	1	2,160.00	2,160.00T
Street Equipment	Quick Release Hopper Spray Bar to Access Spray Jets INCLUDED	1	0.00	0.00T
Street Equipment	Yellow Handle RH side by Cab Door/Front Bumper	1	342.00	342.00T
Street Equipment	Extended Lower Protruding Front Step	1	432.00	432.00T
Street Equipment	Flashing LED Lights - 2 on top/front of cab and 1 on each side (4 lights total)	1	720.00	720.00T
Street Equipment	Hopper raise switch while fan is in operation NO CHARGE INCLUDED	1	0.00	0.00T
		Subtotal		
		Sales Tax (0.0%)		
		Total		

Phone #
509-922-1300



911 N. Thierman Rd.

Estimate

Date	Estimate #
8/25/2021	8105

Name / Address
Coos Bay, City of 500 Central Ave Coos Bay OR 97420

				Rep
				GCY
Item	Description	Qty	Rate	Total
Street Equipment	* Full day of operator training conducted by factory certified trainer * Full day of mechanics training conducted by factory certified trainer * MSO to be delivered at time of payment		0.00	0.00T
Freight Charges	Freight Charges	1	3,200.00	3,200.00T
			Subtotal	\$297,033.00
			Sales Tax (0.0%)	\$0.00
			Total	\$297,033.00

Phone #
509-922-1300

**CITY OF COOS BAY
JOINT CITY COUNCIL / URA WORK SESSION**

Agenda Staff Report

MEETING DATE	AGENDA ITEM NUMBER
September 28, 2021	3.e.

TO: Mayor Benetti and City Councilors

FROM: Rodger Craddock, City Manager

THROUGH:

ISSUE: Review of Council Committee Assignments

SUMMARY:

Members of the City Council and/or appointed officials serve as representatives on various city and community boards and committees (committees). Information on the various committees and current committee assignments have been attached for Council review.

ACTION REQUESTED:

Review current committee assignments and determine if the Council desires any changes.

BACKGROUND:

City representation on the various city, county and community committees provides the Council and appointed officials additional opportunities to be involved in the community and to represent and serve the citizens of Coos Bay.

Currently, there are openings on the Tree Board, School District #9 Best Bond Oversight Committee and an alternate on the Enterprise Zone.

BUDGET IMPLICATIONS:

None

- ❑ Current Council Committee Assignments
- ❑ City of Coos Bay Boards, Commissions & Committees
- ❑ Other Governmental Boards, Commissions and Committees
- ❑ Intergovernmental Boards, Commissions, Committees

Elected or Appointed Official	Community Boards, Commissions & Committees Assignments
Mayor Joe Benetti	Budget Committee Coos Bay Urban Renewal Agency Coos County Urban Renewal Agency Front Street Blue Print Committee
Council President Rob Miles	Budget Committee Coos Bay Urban Renewal Agency Library Facilities Steering Committee Community Coalition of Empire Library Board
Councilor Stephanie Kilmer	Budget Committee Coos Bay Urban Renewal Agency Coos Bay Downtown Association Enterprise Zone (primary) Homeless Workgroup
Councilor Lucinda DiNovo	Budget Committee Coos Bay Urban Renewal Agency Coos County Urban Renewal Agency
Councilor Drew Farmer	Budget Committee Coos Bay Urban Renewal Agency Homeless Workgroup
Councilor Carmen Matthews	Budget Committee Coos Bay Urban Renewal Agency Parks Commission
Councilor Sara Stephens	Budget Committee Coos Bay Urban Renewal Agency
City Manager Rodger Craddock	Budget Committee (Budget Officer) Coos Bay Urban Renewal Agency (Agency Manager) Bay Area Chamber of Commerce Coos County Solid Waste Committee Coos/Curry Household Hazardous Waste Committee Library Facilities Steering Committee Mingus Park Pool Management Board Oregon Coast Zone Management Association South Coast Development Council Coos Bay / North Bend Visitors Convention Bureau (VCB) Water Board Budget Committee
Unfilled Committees	Enterprise Zone (Alt.) School District #9 Best Bond Oversight Committee Tree Board (per CBMC 8.30.040, one member may be a member of the City Council)

City of Coos Bay Boards, Commissions & Committees			
Board, Commission or Committee Name	Board, Commission or Committee Membership	Meeting Dates, Times and Locations	Role of Elected Official
Urban Renewal Agency	These boards, commissions & committees are comprised of elected officials and/or a combination of elected officials and appointed community members	Meets the 1 st and 3 rd Tuesday evenings after Council mtg. when needed.	Voting Member
Budget Committee		Meets the 2 nd Tuesday and if needed the 2 nd & 3 rd Thurs. in April at 7 p.m. in the City Hall Council Chambers	Voting Member
Library Board		Meets the 3 rd Wed. each month at 5:15 p.m. at the Library's Cedar Room	Voting Member
Parks Commission		Meets the 3 rd Thursday each month at 4:00 p.m. in the City Hall Conference Room	Voting Member
Tree Board		Meets on an as needed basis on Tuesday or Thursday at 12:00 p.m. at various locations	Voting Member
Homeless Workgroup	These committees are made of selected council members	Meets monthly on Thursday at 12:00 pm. at various locations	Voting Member
Library Facilities Steering Committee		Meets on an as needed basis.	Voting Member
Design Assistance Team	These boards, commissions & committees are comprised of appointed community members	Meets on an as needed basis.	N/A
Planning Commission		Meets on the 2 nd Tuesday of each month at 6:00 pm in the City Council Chambers	N/A

Other Governmental Boards, Commissions and Committees

Board, Commission or Committee Name	Board, Commission or Committee Membership	Meeting Dates, Times and Locations	Role of Elected or Appointed Official
Household Hazardous Waste Advisory Committee	City and County Representatives from Coos and Curry Counties	Meets on an as needed basis.	Voting Member
Coos County Solid Waste Advisory Committee	Representatives from Coos County Solid Waste, DEQ, Coquille, Myrtle Point, North Bend, Bandon & Coos Bay	Meets on an as needed basis.	Voting Member
Coos County Library Service District Board	Appointed Representative from Coos Bay and North Bend	Meets quarterly	Voting Member
Coos County Urban Renewal Agency – North Bay District	Two representatives from Coos County, Port of Coos Bay, City of Coos Bay & North Bend, and two citizens at large	Meets on an as needed basis, generally once or twice a year.	Voting Member
School District #9 Best Bond Oversight Committee	Comprised of 8-12 community members which includes 1-2 school board representative and one representative from the City of Coos Bay	Meets on an as needed basis.	Voting Member

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Intergovernmental Boards, Commissions, Committees and Non-Profits			
Board, Commission or Committee Name	Board, Commission or Committee Membership	Meeting Dates, Times and Locations	Role of Elected or Appointed Official
CB-NB Visitors and Convention Bureau	Representatives from Coos Bay, North Bend, Coquille Tribe, Hotel Industry, & Chamber of Commerce	Meets the 2 nd Thursday of each month at 8:30 a.m. at the Mill Casino	Voting Member
Coos Bay / North Bend Water Board	Four representatives, two from Coos Bay and two from North Bend	Meets on the 1 st and 3 rd Thursday of each month at 7:00 a.m. at the CB/NB WB.	Voting Member
Bay Area Enterprise Zone	One representative from Coos County, Port of Coos Bay, cities of Coos Bay & North Bend and a citizen at large	Meets on an as needed basis.	Voting Member
Oregon Coastal Zone Management Association, Inc.	Representatives from Oregon coastal cities, counties and ports.	Meets quarterly	Voting Member
Coos Bay / North Bend Water Board Budget Committee	CB/NB WB and council representatives from the cities of Coos Bay and North Bend	Meets in the spring of each year.	Voting Member