



CITY OF COOS BAY URBAN RENEWAL AGENCY MEETING NOTICE

August 17, 2021

The meeting will be held immediately following the City Council meeting which begins at 7:00 p.m. in the City Hall. Council Chambers - 500 Central Avenue, Coos Bay, Oregon

All citizens addressing the Urban Renewal Agency under regular agenda items or public comments are required by URA Rule 2.9.4 to sign-in on the forms provided on the agenda table.

If you require a listening enhancement device, please contact the City Recorder.
Please silence electronic devices - Thank you.

Meeting Live Link/Video

1. Public Comments
 - a. Public Comments
2. Consent Calendar
 - a. Approval of August 3, 2021 Minutes
3. Consideration of Approval of Improvement Program Grant Request for 299 Bayshore Drive
4. Adjourn



City of Coos Bay PUBLIC COMMENT FORM

The City of Coos Bay values our citizen's input and participation in our various councils, boards, and commissions. In an effort to encourage access to participation, we have established a process by which the public can provide written comments in advance which allows for potential timely addition to the agenda topics of interest to the public. Each council meeting provides for a public comment period, as well as when a public hearing is held. Public comment is an opportunity to share information or concern with the council. Public comment is limited to three (3) minutes, per individual.

If you wish to provide public comment at an upcoming meeting, please fill out this form and submit to publiccomment@coosbay.org. You may also mail or hand deliver your completed form to 500 Central Avenue, Coos Bay, OR 97420; fax to 541-267-5912; or leave in the drop box at the front doors at City Hall. Completed forms must be received by 1:00 pm the day of the meeting to be added to Public Comment List.

Public Comment Rules:

- Public Comment Form must be completed before speaking.
- Limited to three (3) minutes per speaker.
- Coos Bay residents and business will be given preference for addressing the council during the time allotted for public comment.
- Speakers may not convey/donate their time to another speaker.
- Council cannot engage in question/answer conversations with the speaker.
- Questions/concerns about operations should be handled by city staff during regular business hours.
- The presiding officer has responsibility of enforcement of these rules, and may alter the order of speakers for efficiency.

Name: _____

Address: _____

Phone: _____ Email: _____

I wish to speak to the City Council on the following agenda item/issue:

I have previously addressed the City Council on this issue.

In lieu of speaking, I request the City Recorder to include my written comments into the public record (comment area provided on page two).

By signing below, I acknowledge the above public comment rules. Pursuant to ORS 192.420, this document is considered a public record and disclosure may be required upon request.

SIGNATURE REQUIRED

DATE

[illegible]

CITY OF COOS BAY URBAN RENEWAL AGENCY

MEETING DATE	AGENDA ITEM NUMBER
August 17, 2021	2.a.

TO: Chair Kilmer and Board Members

FROM: Nichole Rutherford, Finance Director

THROUGH: Rodger Craddock, Agency Manager

ISSUE: Approval of August 3, 2021 Minutes

ATTACHMENT(S):

- August 3, 2021 Minutes

MINUTES OF THE PROCEEDINGS OF THE CITY OF COOS BAY URBAN RENEWAL AGENCY

August 3, 2021

The minutes of the proceedings of a regular meeting of the Urban Renewal Agency of the City of Coos Bay, Coos County, Oregon, held at 9:25 pm in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Chair Stephanie Kilmer and Board Members Joe Benetti, Drew Farmer, Phil Marler, and Rob Miles. Board Members Lucinda DiNovo and Carmen Matthews were absent. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Assistant City Manager/Finance Director Nichole Rutherford, Deputy Finance Director Melissa Olson, Public Works and Community Development Director Jim Hossley, Library Director Sami Pierson, Fire Chief Mark Anderson, and Police Chief Chris Chapanar.

Public Comments

No public comments were made.

Public Comments

No public comment forms were received.

Consent Calendar

Chair Kilmer reviewed the consent calendar which consisted of:

2a: Approval of July 6, 2021 Minutes

2b: Acceptance of June 2021 Financial Reports and Check Register

Board Member Miles moved to approve the consent calendar as presented. Board Member Marler seconded the motion which carried. Ayes: Benetti, Farmer, Kilmer, Marler, Miles. Absent: DiNovo, Matthews.

Approval of Request for Urban Renewal Improvement Program Grant Request for 260 and 265 South Broadway

Public Works and Community Development Director Jim Hossley stated the property owners of 260 and 265 South Broadway have jointly submitted an Urban Renewal Improvement Grant application for repairs and façade improvements. Structure frontages are on Broadway Avenue (west) and Bayshore Avenue (east) for the following work and improvements:

260 SOUTH BROADWAY (Restaurant O): Broadway Avenue elevation work would include removal of existing awning frame; existing windows, exterior wall framing and wood siding. A rebuild of the lower portion of the wall would enable compliance with flood-proofing requirements. Additional work would include relocation of emergency/service door,

installation of 12' wide by 6' tall glass overhead garage door, installation of new wall framing, new fiber cement siding and new polycarbonate awnings. Painting of exterior siding and trim is also a part of the project. Bayshore Avenue elevation work would include repair of existing wood siding and existing awning frames, painting of existing siding, trim and window frames, and installation of new awning material and under-awning LED lighting.

265 SOUTH BROADWAY (My Yarn Shop):

Broadway Avenue elevation work included repair of existing concrete finish, new paint on existing walls, trim, and window frames and installation of new polycarbonate awnings and new under-awning LED lighting. Bayshore Avenue elevation changes would be achieved with repair of existing concrete finish, painting of exterior walls, trim and window frames and installation of new awning material and under-awning LED lighting.

The Urban Renewal Improvement Grant Program currently provided a 50/50 grant, based on the lowest bid, and guidelines indicated a maximum award of \$25,000 per fiscal year. The program guidelines required three written bids be obtained for the improvement project. Design, architectural, and engineering services, up to 15% of the total project cost, to a maximum of \$7,500 were also eligible. The applicants requested additional funding in the amount of 75% of the total construction project cost. Due to local contractor workloads, the applicant was able to acquire one bid for the proposed project. The bid for 260 South Broadway eligible expenses was \$104,823.00. The total project construction cost included a bid of \$104,823.00 and a permit estimate cost of \$2,014.08, with additional professional design services up \$7,500.00. The bid for eligible expenses for 265 South Broadway was \$56,143.00. The total project construction cost included a bid of \$56,143.00 and a permit estimate cost of \$1,374.39. Subject to compliance with required permits (structural, electrical and floodplain). The Design Assistance Team (DAT) reviewed the project and recommended approval. The Agency reviewed this proposal at the July 27, 2021 work session. Funding for the Urban Renewal Agency Downtown Improvement Program (#57-940-520-2415) for FY 2021/2022 for new grants is \$750,000.00.

Board Member Joe Benetti stated a potential conflict of interest as owner of the building; however, would not receive any direct funds.

Board Member Marler moved to authorize the Improvement Program Grants as follows: for 260 South Broadway \$80,127.81 (75% of project construction cost of \$106,837.08), plus up to \$7,500.00 professional design services and for 265 South Broadway authorize \$43,138.05 (75% of the project construction cost of \$57,517.39), plus up to \$7,500.00 professional design services. Board Member Miles seconded the motion which carried. Ayes: Farmer, Kilmer, Marler, Miles. Abstain: Benetti. Absent: DiNovo, Matthews.

Approval of Revision to Previously Approved Façade Improvement Grant Request for 275 North Broadway (Tioga building)

City Manager Rodger Craddock stated during September 2020, the Urban Renewal Agency approved a Building Improvement Grant for extensive renovations of the facade, the historic sign, and installation of fencing and exterior lighting of the Tioga building. The cost for those improvements was estimated at \$528,985, the Agency previously approved a Façade Improvement Grant for \$264,492.50 for improvements to the Tioga building façade, lighting and sign, as well as addition of fencing and security lighting to the back parking lot. Extensive interior improvements to the building were also done to put several apartments back into use. As such, final costs have far exceeded the initial estimated costs.

In addition to the façade project, the owners of the property remodeled and refurbished numerous apartments, some of which were out of service for several years. The building owners desired to remodel the second floor of the building which once housed an expansive ballroom. The old ballroom and the majority of the second floor has been dormant for many years. The owners want to put the second floor back into productive commercial use. As such, additional funding was being sought by the building owners for both residential rehab and remodeling the second floor. Pictures showing the condition of some of rooms when the building was acquired and current condition of the second floor could be found at <https://photos.app.goo.gl/DM4qzxJEvXc2XzZp7>.

Included in the Downtown URA Plan is to "Provide financial assistance to owners and tenants to encourage commercial viability of the District." The owners of the Tioga desired to remodel and put back into service the second floor of the building. Their strategy included opening the Marshfield Innovation Center which will include single offices, work sharing space and a conference room. In addition, they plan to remodel and reopen the ball room.

The recently updated 2021-2023 Council Goals included to encourage the development of upper floor housing in vacant and/or underdeveloped upper floor buildings in the Downtown and Empire URA Districts. When the current owners purchased the Tioga Hotel, more than 10% of the apartments were unrented and/or uninhabitable. Because the Tioga building has such a historical significance for the community, and South Coast, this building refurbishment helps to highlight the entrance into the downtown core area and also brings additional housing units back into the market which is currently suffering from a shortage, as well as getting an underdeveloped second floor commercial back in to productive use is prompting the developer to request additional grant funds.

A total of \$200,000 was being requested of which \$100,000 was for the rehabilitation of residential units in the building and the other \$100,000 was for renovation of the 2nd floor. The request was reviewed and discussed by the Agency at their work session on July 27, 2021. Rob Crocker was available remotely by teleconference for Board Member questions.

For fiscal year 2021-2022, the Downtown Capital Improvements Fund has budgeted \$750,000 for the Building Improvement Grant Program, formally the Façade Improvement Program. Additionally, several projects from the previous fiscal year have not been completed, resulting in additional carryover available in this current fiscal year, as well as, option of the Agency to reallocate previously appropriated funds into the Building Improvement Grant program line item.

Board Member Miles moved to approve the Building Improvement Grant request for an additional \$200,000 for interior renovations to apartments and the second floor. Board Member Marler seconded the motion which carried. Ayes: Benetti, Farmer, Kilmer, Marler, Miles. Absent: DiNovo, Matthews.

Adjourn

There being no further business to come before the agency, Chair Kilmer adjourned the meeting.

CITY OF COOS BAY URBAN RENEWAL AGENCY

Agenda Staff Report

MEETING DATE	AGENDA ITEM NUMBER
August 17, 2021	3.

TO: Chair Kilmer and Board Members

FROM: Carolyn Johnson, Community Development Administrator

THROUGH: Jim Hossley, Public Works and Community Development Director

ISSUE: Consideration of Approval of Improvement Program Grant Request for 299 Bayshore Drive

SUMMARY:

The property owner of 299 S Bayshore has submitted an Improvement Grant application for the installation of aluminum tube frame awnings with a black vinyl material cover. The building has frontage on Bayshore Avenue (east) and Curtis Avenue (south). The dimensions of the proposed awning on Curtis Avenue are: 28" high by 37' long and on Bayshore Avenue are: 28" high by 22.5' long. The awnings will be placed a minimum of eight feet above the existing sidewalk (Right-of-way).

ACTION REQUESTED:

If it pleases the Agency, waive the three bid Improvement grant requirement and authorize the requested \$5,850.19 (50 percent of project cost) based on the total project cost of \$11,700.38. The total project cost includes a bid of \$11,226.00 and a permit estimate cost of \$474.38.

BACKGROUND:

The Improvement Program currently provides a 50/50 grant (based on the lowest bid), and guidelines indicated a maximum award of \$25,000 per fiscal year. The program regulations request three written bids be obtained for the façade project.

The applicant has requested funding in the amount of 50 percent of project cost. Due to local contractor workloads, the applicant was able to acquire one bid for the proposed project. The bid for eligible expenses is \$11,226.00.

The Design Assistance Team (DAT) reviewed the project via email on August 2, 2021, and recommended approval. Comments received supported the project as a positive improvement to the building.

BUDGET IMPLICATIONS:

Funding for the Urban Renewal Agency Downtown Improvement Program (#57-940-520-2415) for FY 2021/2022 for new grants is \$750,000. This request is second request for the fiscal year.

▯ APPLICATION



City of Coos Bay

Coos Bay Urban Renewal Improvement Program Application

Name of applicant Anna Marie Larson - Property Owner

Name of business Smoke on the Water

Address of business storefront or building to be rehabilitated 299 S Bayshore Dr.

* Be advised Coos County Tax Records use 274 S. Broadway
for the accounts

Phone number 541-267-5289 E-mail address N/A

Type of business Dispensary How many years in business _____

Applicant is the ☒ Property Owner ☐ Business Owner ☐ Other _____

If not owner of property, does applicant have lease: yes ☐ no ☐

If yes, Expiration Date: _____ If no, explain: _____

Property owner or property manager's name (if different from applicant), address and phone number

PROPOSED IMPROVEMENTS

Please describe in detail the proposed improvements to the property.

Aluminum tube frame awning with black vinyl material
cover - 28" height approx 37' long on south side and
28" height and 22'6" long on the east side

Estimated cost of project \$11,226.00 plus permits

Proposed start date Late August

Time line/estimated completion date for project 6 weeks - estimated

If this is a time critical project, please state latest date that applicant can be notified of grant funding approval_____.

Brief explanation of factors contributing to the critical timing of this project:_____

The expected processing time from submission of application to final commitment of funds is 4-6 weeks.

REQUIRED SUBMITTALS

The following items must be submitted with the completed application:

1. Provide three (3) copies of the application, any drawing(s), material/color samples and current photographs showing existing conditions of façade proposed for renovation. Documents and photos may be submitted electronically to derler@coosbay.org.
2. Three (3) detailed, itemized competitive bids from licensed contractors for the proposed work. The grant award is based on the low bid; however, an applicant may use his/her choice of contractor and pay the difference.
3. Evidence of property ownership. A copy of property tax record (available from the county assessor's webpage) may be used. For tenant business applicants, written and signed permission from the property owner is required.
4. Evidence that all city taxes, licenses and fees are current. For taxes, a copy of property tax information from the Assessor's webpage. For licenses, a photocopy of current business license may be submitted.
5. Proof in the form of documentation from the applicant's bank or lending institution demonstrating financial ability to complete the project. This document would be similar to a letter of recommendation from your banker.
6. One copy of a location map (Provided by the City staff).
7. If architectural changes are being made to the façade of a structure in a design review area:
 - a. A site plan drawn to scale indicating property lines, existing and adjacent structures and existing landscaping is required.
 - b. 10 copies of building elevation(s) drawn to scale indicating all existing as well as proposed design and structural changes and building materials and colors. The elevation drawing(s) should also include the size and location on the building of any sign modifications or awning changes.
 - c. If the project is repair/replacement of siding, repair/replacement of existing architectural features, and painting, color digital pictures shall be submitted and a site plan drawing is not required.
 - d. 10 copies of materials and color samples.

NOTE: If required information is not submitted with the application, application will be returned to Applicant for completion prior to review by the Design Review Committee.

The applicant understands that the proposed improvements must be evaluated and approved by the Coos Bay Urban Renewal Agency as well as other local agencies. Certain changes or modifications may be required by these agencies or by the Coos Bay Urban Renewal Agency prior to final approval for funding.

Improvements will be evaluated on the criteria listed in the guideline section of the Urban Renewal Improvement Program.

Grant funds are considered taxable income by the Internal Revenue Service. A W-9 form must be submitted to the City of Coos Bay if grant funds are awarded to the applicant.

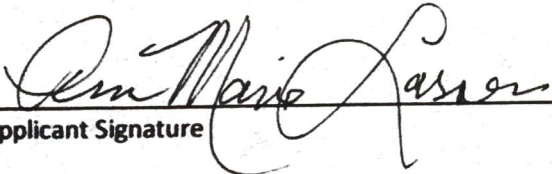
The Applicant must sign a grant agreement to maintain the improvements for a minimum of five (5) years.

CERTIFICATION BY APPLICANT

The Applicant certifies that all information in this application, and all information furnished in support of this application, is given for the purpose of obtaining a grant, and is true and complete to the best of the Applicant's knowledge and belief.

If the Applicant is not the owner of the property to be rehabilitated, or if the Applicant is an organization rather than an individual, the Applicant certifies that her/she has the authority to sign and enter into an agreement to perform the rehabilitation work on the property. Evidence of this authority must be attached.

Verification of any of the information contained in this application may be obtained from any source named herein.


Applicant Signature

7-8-21
Date

Applicant Signature

Date

Return Application to:

**COOS BAY URBAN RENEWAL AGENCY
Department of Community Development
500 Central Avenue, Coos Bay, OR 97420**



299 S. Bayshore

Proposed Awnings

Alum tube frame

Black vinyl awning cover (weathertight)

Height 28" x Approx 37' - Southwall

Height 28" x Approx 22'6" Eastwall

Install on soffit + under roof

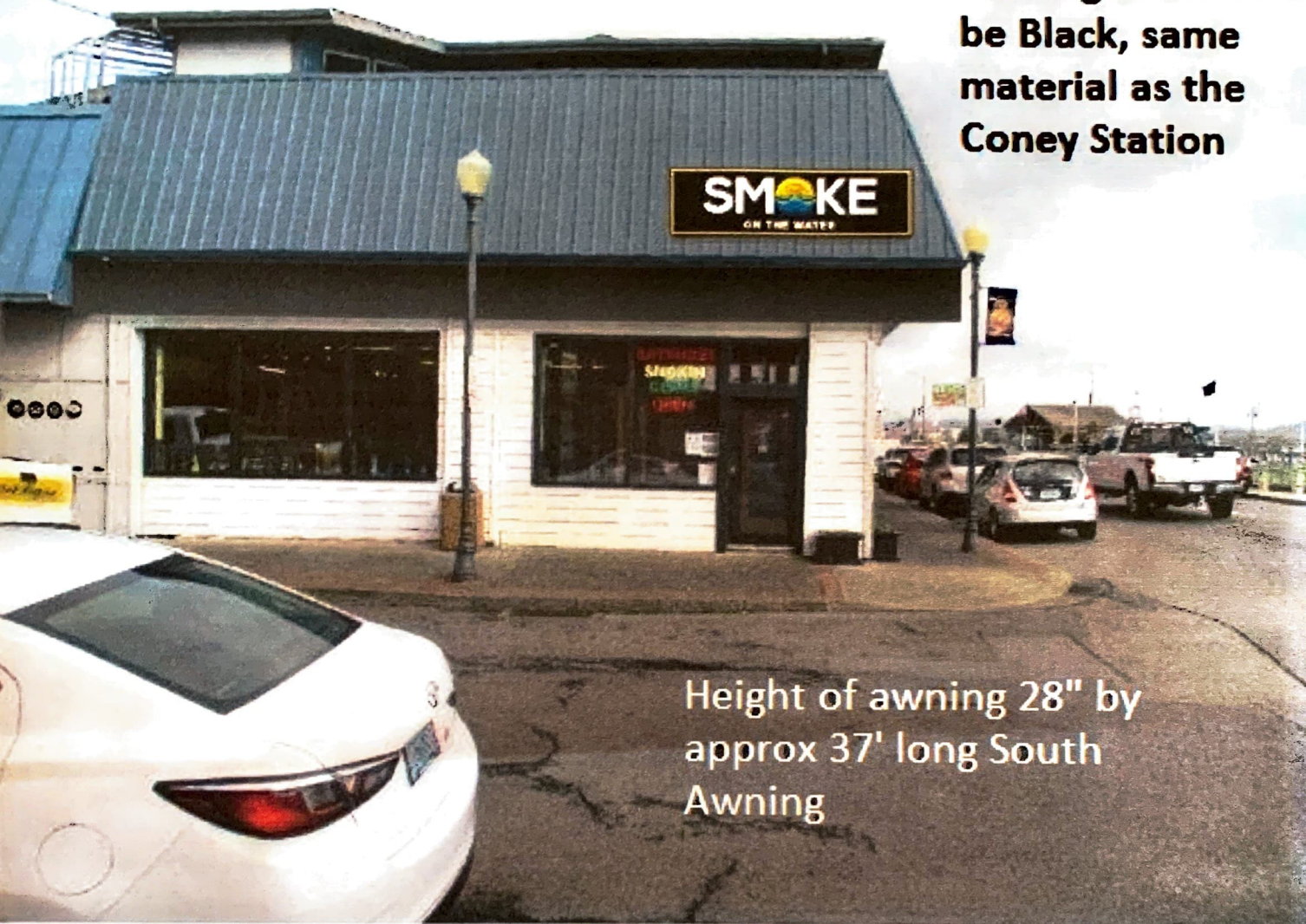
Bottom of awning enclosed with eggcrate

Price \$11,226

Example of proposed project



**Awning Material to
be Black, same
material as the
Coney Station**



**Height of awning 28" by
approx 37' long South
Awning**

**Height of Awning 28"
by approx 22'6" long
East Awning**



Example of Proposed Awning Color



Example of Proposed Awning Color



COOS County Assessor's Summary Report

Real Property Assessment Report

FOR ASSESSMENT YEAR 2021

NOT OFFICIAL VALUE

June 28, 2021 11:56:04 am

Account # 365400
Map # 25S1326CD00600
Code - Tax # 6962-365400

Tax Status ASSESSABLE
Acct Status ACTIVE
Subtype NORMAL

Legal Descr See Record

Mailing Name RALPH E LARSON FAMILY TRUST

Deed Reference # 2015-5065

Agent

Sales Date/Price 06-08-2015 / \$0.00

In Care Of LARSON, ANNA M TTEE

Appraiser ROY N. METZGER

Mailing Address PO BOX 1077
COOS BAY, OR 97420-0235

Prop Class 201 MA SA NH Unit
RMV Class 201 03 13 CCB 6123-1

Situs Address(es)	Situs City
ID# 274 S BROADWAY ST	COOS BAY
ID# 285 BAYSHORE DR	COOS BAY
ID# 299 S BAYSHORE DR	COOS BAY
ID# 270 S BROADWAY ST	COOS BAY
ID# 282 S BROADWAY ST	COOS BAY
ID# 298 S BROADWAY ST	COOS BAY

Code Area	RMV	MAV	Value Summary AV	SAV	MSAV	RMV Exception	CPR %
6962 Land	300,920					Land	0
Impr.	169,810					Impr.	0
Code Area Total	470,730	377,010	377,010	0	0	0	0
Grand Total	470,730	377,010	377,010	0	0	0	0

Code Area	ID#	RFPD	Ex	Plan Zone	Value Source	Land Breakdown TD% LS	Size	Land Class	LUC	Trended RMV
6962	10	<input checked="" type="checkbox"/>		C-1	Market	100 A	0.30	IMP	008	300,920
Grand Total							0.30			300,920

Code Area	ID#	Yr Built	Stat Class	Description	Improvement Breakdown TD%	Total Sq. Ft.	Ex% MS Acct #	Trended RMV
6962	1	1925	574	Retail store - row store	100	11,243		169,810
Grand Total							11,243	169,810

PP Account(s): 6962-155, 871, 99917949, 99918611

Appr Maint: 2021 - COMPLETION CHECK (COMMERCIAL NEW CONSTRUCTION)

STATEMENT OF TAX ACCOUNT
COOS COUNTY TAX COLLECTOR
COOS COUNTY COURTHOUSE
COQUILLE, OREGON 97423
(541) 396-7725

28-Jun-2021

Tax Account #	365400	Lender Name	
Account Status	A	Loan Number	
Roll Type	Real	Property ID	6962
Situs Address	274 S BROADWAY ST COOS BAY OR 97420	Interest To	Jul 15, 2021

Tax Summary

Tax Year	Tax Type	Total Due	Current Due	Interest Due	Discount Available	Original Due	Due Date
2020	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$6,465.09	Nov 15, 2020
2019	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$6,206.88	Nov 15, 2019
2018	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$5,793.03	Nov 15, 2018
2017	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$5,266.16	Nov 15, 2017
2016	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$4,951.43	Nov 15, 2016
2015	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$5,350.50	Nov 15, 2015
2014	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$5,463.29	Nov 15, 2014
2013	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$5,317.52	Nov 15, 2013
2012	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$5,162.55	Nov 15, 2012
2011	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$5,005.31	Nov 15, 2011
2010	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$4,879.37	Nov 15, 2010
2009	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$4,703.54	Nov 15, 2009
2008	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$4,676.62	Nov 15, 2008
2007	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$4,345.45	Nov 15, 2007
2006	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$4,652.89	Nov 15, 2006
2005	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$4,654.85	Nov 15, 2005
2004	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$4,478.82	Nov 15, 2004
2003	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$4,374.62	Nov 15, 2003
Total		\$0.00	\$0.00	\$0.00	\$0.00	\$91,747.92	

Wendy Pottratz
Client Service Manager II

212 South 5th St.
P.O. Box 1055
Coos Bay, OR 97420
Branch 541-269-4248
Fax 541-269-4251
Direct 541-269-4223
wendy.pottratz@bannerbank.com
bannerbank.com



June 25, 2021

Anna Larson has sufficient funds in her account at Banner Bank to cover the expense of \$14,000.00 on June 25, 2021 at 4:43 p.m.

Wendy Pottratz

Client Service Manager



212 South 5th St. • P.O. Box 1055 • Coos Bay, OR 97420

Urban Renewal Agency Meeting August 17, 2021
Member FDIC, Equal Housing Lender



Disclaimer:
This document is produced using a Geographic Information System (GIS).
The data contained herein is intended to be a graphical representation only
and is by no means an official survey or legal interpretation thereof. The City
of Coos Bay provides this data in good faith and makes no warranties,
guarantees or representations of any kind, either expressed or implied, as to
the content, accuracy, completeness or reliability of this data.

Date: 6/24/2021

Image Date: 3/6/2018



1 inch = 40 feet

Urban Renewal Agency Meeting August 17, 2021

Fee Calc. F2020:		Add Values/Comments \$11,224.00		Fee Total		\$474.38	
Payment	Subgroup	Fee Code	Fee Item	Date Accrued	Quantity	Unit	Fee Balance Due
<input type="checkbox"/> Payment							
<input type="checkbox"/> Pmt							
<input type="checkbox"/> STANDARD	BLPR_Q1_TTC	B_STR_100	Standard plan review fee	07/14/2021	224.9	Ea	\$146.19
<input type="checkbox"/> STANDARD	Q1_TTC	B_C_STR_240	Land Use Review fee - Building, enter total building permit fee	07/14/2021	224.9	Amount	\$55.00
<input type="checkbox"/> STANDARD	BLPR_1 (BLPR) SSBL_DP_F4_S2_Q1_TTC	B_STR_100	Structure building permit fee	07/14/2021	1	Ea	\$224.90
<input type="checkbox"/> STANDARD	Q1_TTC	TECH_FEE	Technology Fee	07/14/2021	426.09	Automatic	\$21.38
<input type="checkbox"/> STANDARD	SSBL_Q1	B_ST_SSBL_QBL	State of Oregon Surcharge - Bldg (12% of applicable fees)	07/14/2021	224.9	Ea	\$26.99
							NEW

Carmen Cole
Codes/Planning Specialist
Community Development Department
500 Central Avenue, Coos Bay, OR 97420
Tel (541) 269-8918
ccole@coosbay.org

If you reply to this email, please "Reply to All".



CITY OF COOS BAY
Public Works & Community Development Department
500 Central Avenue, Coos Bay, Oregon 97420
Phone 541-269-8918 Fax 541-269-8916

Permit No. **187-**_____

Date Received: _____

FLOODPLAIN DEVELOPMENT PERMIT APPLICATION

PROPERTY INFORMATION

Address: 299 S Bayshore		Map and Tax lot #: 25S13W26CD	
		FIRM Panel:	
Property Zone:	Flood zone:	<input type="checkbox"/> Floodway	Base Flood Elevation:

OWNER INFORMATION property owner(s) on current deed of record

Last name: Larson	First name: Anna Marie
Mailing address: PO Box 1077 Coos Bay, OR 97420	
Phone: 541-267-5289	E-mail:

PROJECT INFORMATION AND VALUATION

Description of Project (be specific, attach pages if necessary):

Awnings installed on building on the east (28" H x 22'6" long) and south 28" H x 37' long) corners of the building. Awnings attached to soffit under the roof. Awning material to be black weathertite.

VALUATION OF PROJECT (total cost/value of finished project): \$11,226.00

Section 1: Structural Development (check all that apply)

Type of Structure	Type of structural activity
<input type="checkbox"/> Residential (1 to 4 living units)	<input type="checkbox"/> New structure
<input type="checkbox"/> Residential (More than 4 living units)	<input type="checkbox"/> Demolition of existing structure
<input type="checkbox"/> Combined use (Residential and Non-residential)	<input type="checkbox"/> Replacement of existing structure
<input type="checkbox"/> Non-residential	<input type="checkbox"/> Relocation of existing structure ¹
<input type="checkbox"/> Elevated	<input type="checkbox"/> Addition to existing structure ¹
<input type="checkbox"/> Floodproofed (attached certification)	<input type="checkbox"/> Alteration to existing structure ¹
<input type="checkbox"/> Manufactured Home on individual lot	<input checked="" type="checkbox"/> Other Awnings
<input type="checkbox"/> Manufactured Home in Manufactured Home Park	

Section 2: Other development activities (check all that apply)

<input type="checkbox"/> Clearing of trees, vegetation or debris	<input type="checkbox"/> Grading
<input type="checkbox"/> Connection to public utilities or services	<input type="checkbox"/> Mining
<input type="checkbox"/> Drainage improvement (including culvert work)	<input type="checkbox"/> Paving
<input type="checkbox"/> Dredging	<input type="checkbox"/> Placement of fill material
<input type="checkbox"/> Drilling	<input type="checkbox"/> Roadway or bridge construction
<input type="checkbox"/> Fence or wall construction	<input type="checkbox"/> Watercourse alteration (attach description)
<input type="checkbox"/> Excavation (not related to a structured development listed in Section A)	
<input type="checkbox"/> Other development not listed (specify)	

SIGNATURE

Per City of Coos Bay Resolution 17-03, a 5% Technology Fee will be assessed on all permit and plan review fees. By signing below I agree to the terms and conditions of this permit and certify to the best of my knowledge the information contained in this application is true and accurate.

<u>Anna Marie Larson</u>	<u>Anna Marie Larson</u>	<u>7-8-21</u>
Owner or Authorized Agent (PRINT name)	(Signature)	(Date)
_____ Owner or Authorized Agent (PRINT name)	_____ (Signature)	_____ (Date)

¹ If the value of an addition/alteration equals or exceeds 50% of the value of the structure before the addition/alteration, the entire structure must be treated as a substantially improved structure. A relocated structure must be treated as a new structure.

² If other than owner, must have written verification of assigned Authorized Agent (contract or written document).